



**TOWN OF JACKPOT, NEVADA
ADVISORY BOARD**

1594 POND DRIVE - JACKPOT, NV 89825
PHONE (775)755-2448, FAX (775)755-2439

Board Members

Teresa Hugill
Shawn Mathis
Bruce Ririe
Monica Burt
Ed Klomp

Jackpot Staff

Shawn Burt
Brian Hugill
Beth Lamb
Shelly Hester
Maria Salas

**JACKPOT ADVISORY BOARD
MINUTES**

THURSDAY, January 9, 2020

6:00 P.M. CALL TO ORDER:

The meeting of the Jackpot Advisory Board was called to order by Chairwoman Hugill at 6:00 pm mountain standard time on January 9, 2020 in meeting room of the Jackpot Senior Center Building, Jackpot, Nevada.

ROLL CALL:

Members Present: Teresa Hugill
Shawn Mathis
Monica Burt

Absent: Ed Klomp
Bruce Ririe

Others Present: Shawn Burt, Jackpot Public Works Superintendent
Shelly Hester, Jackpot Ambulance
Raymond Zeaman, Jackpot Fire Department
Beth Lamb, Jackpot Recreation Center
Theresa Dimmitt, Jackpot Tourism Director
Tara Norris, Jackpot Event Coordinator
Heath Higley, Raft River Electric

INSTRUCTIONS TO THE GALLERY:

Chairwoman Hugill advised the public to step to the front of the room to identify themselves and to speak clearly for the record. She stated that they should try and not speak out of turn or among themselves. If anybody has a cell phone it should be muted and if a call needs to be answered it must be taken outside.

PLEDGE OF ALLEGIANCE:

Chairwoman Hugill led the pledge of allegiance.

COMMENTS BY THE GENERAL PUBLIC:

Pursuant to N.R.S. 241.020, 2 (c) (3), this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on a successive agenda and identified to be an action item.

No Comments.

TOWN OF JACKPOT

- a. Raft River Electric Company update of the electrical service provided to the town of Jackpot.

Heath Higley (Raft River Electric) thanked the town for letting them be a part of the Christmas party, parade, and dinner. They thought it turned out good and were glad they got to attend.

He commented that there were no electrical issues that they know of, unless somebody had a comment.

Chairwoman Hugill stated that there weren't any concerns with the electricity and that they appreciate Raft River for attending the Christmas party. She mentioned that there are hats all over the town.

Shawn Mathis (Vice-Chairman) commented that Raft River's Christmas presents (beanies) to the town are everywhere. He mentioned that his children arrived home from the party and showed him their gift.

Mr. Higley stated that they would make sure to have more for the following year.

Shawn Burt (Jackpot Public Works Superintendent) stated that they need to get the light pole done on Ace.

Mr. Higley commented that he spoke to Carl about it and it's on their list to get it changed out. He will contact Mr. Burt to set a date because they may need help from the public works department.

- b. Nevada Health Center Update.

No Representative Present.

- c. Discussion and consideration to change the town's Facebook page to the Town of Jackpot.

ACTION ITEM

Theresa Dimmitt (Jackpot Tourism Director) stated that the town's current Facebook page name is, "Jackpot Northern Nevada's #1Hotspot," however it would be better if everything was consistent. She mentioned that there are other websites with the name "Jackpot Nevada" one of which isn't a town website.

It's about what is going on in the town, but there isn't any control of what is posted.

Mrs. Dimmitt commented that she is an administrator on that account so that she can delete any bad things she sees. She thinks it would be nice if the town's Facebook page followed the rest of the town's system. She mentioned that this item was discussed at the town's tourism board meeting the previous week and everybody voted to change the Facebook page name to the, "Town of Jackpot, Nevada" as the shirts, jackets, trucks, and how the website will be in the near future.

Chairwoman Hugill stated that she thinks this is something that needs to happen especially if the website is going to be linked to the Facebook page.

Mrs. Dimmitt commented that everything will be linked together at some point.

Chairwoman Hugill asked Mrs. Dimmitt if she was asking to change the name from, "Northern Nevada's whatever to Town of Jackpot."

Director Dimmitt stated that Chairwoman Hugill was correct. One of the main reasons for the change is that the current name isn't memorable enough. The new name, "Town of Jackpot" will be recognized by people who driving through because they will see the trucks and shirts with the name on it. She thinks it has a better long-term memory for it.

Chairwoman Hugill commented that people will be searching for it by the name not by, "Jackpot, Northern Nevada."

Motion: Shawn Mathis made a motion to change the town's Facebook page to the "Town of Jackpot", seconded by Monica Burt. Motion passed.

VOTE:

Aye: Teresa Hugill
Shawn Mathis
Monica Burt

Nay:

Absent: Bruce Ririe
Ed Klomp

Abstain:

- d. Discussion and consideration to choose a date to meet with the Elko County Commissioners.

Monica Burt (Jackpot board member) stated that there is just one date.

Shawn Burt (Jackpot Public Works Superintendent) commented that the meeting is set to be on the seventeenth, but a time needs to be decided on it will be pacific standard time.

Chairwoman Hugill stated that it would be an hour later.

Mrs. Burt asked if there would be morning and afternoon meetings.

Mr. Burt stated that the morning meetings are done in Wells and Jackpot gets the afternoon.

Chairwoman Hugill mentioned that this is how they have done things in the past. The meeting is usually at one or two.

Mr. Burt stated that the reason Elko sent the letter is because the advisory board needs to be present. It was sent with enough notice so that people's schedules can be changed. The board needs to decide on the time whether it be two or three.

It was agreed that the meeting be at three on June seventeenth.

Chairwoman Hugill and Mr. Burt commented that the commissioners do these meetings every few years. The meeting is for the advisory board members to share their and any other concerns there are in the town.

JACKPOT GOLF COURSE

1. Golf Course operations update.
NON ACTION ITEM

No Representatives present.

JACKPOT TOURISM

1. Tourism operations update.
ACTION ITEM

Theresa Dimmitt (Jackpot Tourism Director) stated that the tourism office space is located in the public works building where the advisory board meetings used to be held. There is a desk and a computer with an added monitor. It was approved that the recreation budget purchase a desktop for the tourism department.

The tourism board will be having another meeting. Maxine McKay has been appointed as the new vice-president because Ray Zeaman resigned at the last meeting. Director Dimmitt commented that at the next meeting the board would be voting on a president and along with the agenda the notice for that open position would be posted.

She mentioned that Bill Dimmitt (Jackpot town member) has volunteered to be the president of the tourism board. He won't be a part of the bank account, but he will attend the meetings.

Director Dimmitt commented that it's hard doing the office work and attending a meeting without a quorum. This is why it's important to have the vacant positions filled, so that one person isn't doing multiple jobs. She stated that if both Mr. Dimmitt and Ms. McKay were approved by the tourism board, she would then have the advisory board approve them at the next advisory board meeting.

She stated that she's starting the rough draft of a couple of ideas for a marketing campaign and hopes to be able to present them to the board in the February meeting. The tourism board is close to being done with the budget for the recreation board which needs to be turned in on February twenty-eighth.

She mentioned that each officer of the tourism board will have their own Microsoft account and access to the desktop, so everybody can share their documents or make changes to things on their own personal devices.

Chairwoman Hugill asked if the tourism board meetings were being posted.

Director Dimmitt stated that they are being posted at all the sites that the advisory board notice gets posted such as, the post office, the recreation center, the general store, and the public works building. She commented that the board follows the Nevada open meeting law procedures. She along with the clerk took a class on these procedures.

Chairwoman Hugill asked if the vacant tourism positions would be posted around town to recruit other people.

Shawn Burt (Jackpot Public Works Superintendent) stated that the tourism board is trying to fill the vacant positions, but in the future any open positions will be posted around town.

Chairwoman Hugill commented that she would like to see other recruits other than Director Dimmitt's husband.

Director Dimmitt stated that at one of the tourism meetings she suggested that she post vacant positions on the tourism board on Facebook or through other means because there is no general public attending these meetings, but a member of the advisory board suggested it not be posted to just anybody and the board should select the individual.

Chairwoman Hugill commented that she would like to see other town members involved and that is one of the reasons she was in favor of Pam Dennis (Jackpot Tourism member) joining the tourism board.

Director Dimmitt mentioned that Ms. Dennis has missed the last meeting or maybe two, but for good reasons. The hard thing about people being absent at those meetings is that there may not be a quorum in which case a meeting can't be executed. It seems to her that there is a higher need for people to attend the advisory board meetings because of the reputation and the authority the board has in the town. The members of the advisory board are also present most of the time and the tourism board is having a hard time with its members attending meetings.

A member of the tourism board resigned because of work. The town is so small that the ten people who volunteer to be on the board also have jobs or maybe two, and a social life.

Mr. Burt stated that there could be a board of three members, but there will still need to be a majority quorum.

Director Dimmitt commented that they would work on this at the following meeting which is on January sixteenth at 6:30pm, but she would like for it to work because otherwise nothing will get accomplished.

JACKPOT EVENTS

2. Event Operations update.

Tara Norris (Jackpot Event Coordinator) stated that the Christmas Party turned out great and many people attended. She commented that more tables and chairs are needed for the following year. The amount of food was perfect because there wasn't an abundance of left overs. The only issue was that there were not enough toddler gifts, but there is no way to count how many toddlers are in the town. She will be tripling the number of gifts for toddlers for the following year.

She mentioned that she would be meeting with Shawn Burt (Jackpot Public Works Superintendent) the following week to talk about the events for the year. She commented that instead of doing the Mexican Independence Day party this year Cinco De Mayo is on a Tuesday, so why not do a taco Tuesday.

Ms. Norris commented that the other events on her list are, the Fourth of July, Halloween, and Christmas.

Vice-chairman Mathis mentioned that the car show needs to be included.

Ms. Norris stated that she would also need to include the Jackpot Jam.

Chairwoman Hugill mentioned that Pride in Jackpot will also be an event since it wasn't done last year.

Mr. Burt commented that it wasn't done the previous year because of conflicts with everybody's schedules.

Ms. Norris stated that the Christmas party was great along with the parade. She thanked Raft River for being a part of the parade and for gifting the town members with beanies. She and all her co-workers have been wearing them. She mentioned that Victor and Kim who were Mr. and Mrs. Clause at the event would love to do it again this year. They enjoyed themselves and want to be a part of it again.

Theresa Dimmitt (Jackpot Tourism Coordinator) commented that the town will need to purchase a new Santa Clause suit because nobody knows what happened to the one the town bought and the one that she owns is over forty years old. It's falling apart.

Ms. Norris stated that she would include it on her list so this can be discussed with Mr. Burt at their meeting. She thanked Brad Hester (Jackpot Fireworks) for the firework show. She hopes to have dates for the events on her list to present at the next board meeting.

Mrs. Dimmitt asked Ms. Norris to meet with her after the meeting, so that she could give her the dates for the car show and the off-road races which are on June twenty-sixth.

Chairwoman Hugill commented that the town isn't involved in the off-road races.

Vice-chair Mathis mentioned that there is also the Easter event.

Ms. Norris stated that the fire department is in charge of that event, but she would be asking Brian Hugill (Jackpot Fire Chief) if he needed any help with the flyers or anything else/

JACKPOT RECREATION CENTER

A. Recreation Department operations update. NON ACTION ITEM

Beth Lamb (Jackpot Recreation Center Supervisor) stated that everything is going well. She commented that almost five hundred people attended the facility in December and the majority is of them use the fitness area. There are a few events in the month of January. There is a baby shower on the twenty-fifth and a job fair on the eighteenth.

Chairwoman Hugill thanked her and stated that it's a big change from what it has been.

JACKPOT PUBLIC WORKS

1. Public Works water, sewer, landfill, streets and operations update.

Shawn Burt (Jackpot Public Works Superintendent) stated that the public work technicians installed a new camera system at the recreation center. They painted the foyer and the clerk's office.

He commented that he would like to work with Raft River on getting Ace Drive illuminated. He's already started working on the budgets so if anybody has an idea or if they want to do something in the town to let him know so he can incorporate it into the budget.

Mr. Burt mentioned that he and Brian Hugill (Jackpot Fire Chief) will be having a meeting with Jeremy about the new fire station. He commented that his department has been busy finishing projects.

He commented that they lost communication to the water tank just before Christmas and they had no idea. They are currently in the process of trying to get the scada system upgraded so it will actually call them to let them know when the tanks are empty or if there is a problem.

Chairwoman asked if the tank was empty.

Mr. Burt stated that it was full, but it shut off and overflowed. The system didn't alert them. He commented that the system is twelve or fifteen years old, so the town needs to start looking into getting a new one. A new system needs to be included in the budgets, but the cost is over one hundred thousand dollars.

He mentioned that the town's Christmas lights would be upgraded to LEDs.

Chairwoman Hugill asked about getting a great big flag to place somewhere.

Mr. Burt stated that problem with the flag is that the pole cost alone is twelve thousand dollars, but he has this on his list of things to look into along with a Christmas tree.

Monica Burt (Jackpot board member) asked where the flag pole would be located.

Mr. Burt stated that the main spot they are looking at is on the big null at the golf course that can be seen as people drive down Pond Drive towards the public works building. He commented that if they put in a forty- or fifty-foot pole the flag will be seen from all over town, but the cheapest he's found for an aluminum or fiberglass forty foot pole is at least twelve or fifteen thousand dollars. There is also the electrical cost to illuminate it.

JACKPOT SAFETY / FIRE

1. **Jackpot Ambulance**

- a. Jackpot Ambulance operations update.

Shelly Hester (Ambulance) stated that for the month of December there were sixteen calls, eight of which were transports. For the year 2019 there were a total of two hundred fifty-one medical calls with one hundred sixty-five calls being transports, sixty-six percent of the calls were transports.

Tara Norris (Jackpot Event Coordinator) commented that there were a lot of calls.

Mrs. Hester stated that the call volume is down because before they were in the three hundred and twenty-five call range. She mentioned that the EMT class is going well.

2. **Jackpot Fire Department**

- a. Jackpot Fire Department operations update.

Brian Hugill (Jackpot Fire Chief) was absent. Raymond Zeaman (Jackpot Fire Department) relayed the information. There were two hundred and seven fire calls altogether last year.

3. **Elko County Sheriff's Department**

- a. Sheriff Office operations update.

No Representatives present.

ACCOUNTS PAYABLE

1. Discussion and consideration of approval of pending Town of Jackpot Accounts Payable.

Chairwoman Hugill commented that they had reviewed the accounts, but they no longer take any action on this item.

CORRESPONDENCE REPORT AND OTHER ITEMS OF DISCUSSION:

1. Discussion and consideration of received correspondence.

Chairwoman Hugill stated that they had gone over the correspondence.

CONSENT AGENDA

All matters listed under the consent agenda are considered routine, and may be acted upon by the commission with one action without extensive discussion. Any member of the commission or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.

Approval of Minutes – December 12, 2019

Next Meeting Date – February 13, 2020

Motion: Shawn Mathis made a motion to accept the minutes for the Jackpot Advisory Board Meeting for the date of December 12, 2019 and the next meeting date for the Jackpot Advisory Board Meeting for the date of February 13, 2020, seconded by Monica Burt. Motion passed.

VOTE:

Aye: Teresa Hugill
Shawn Mathis
Monica Burt

Nay:

Absent: Bruce Ririe
Ed Klomp

Abstain:

ADVISORY BOARD MEMBERS AND STAFF COMMENTS

This time is devoted to comments by Advisory Board Members and/or Staff for general information or update purposes. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

Vice-Chairman Mathis stated that he's appreciative of the public work's department for putting down sand, keeping the roads open, plowing the sidewalks, and being aware of the glorious winter weather. He commented that it's much appreciated even if nobody says so.

Chairwoman Hugill stated that she appreciated their help with the Christmas Party. She stated that Tara Norris's (Jackpot Event Coordinator) committee did a good job. She appreciated Raft River, Cactus Petes, Public Works, and the Fire Department for the floats. It was a nice parade compared to what it had been.

Ms. Norris stated that the following year would be bigger and better.

Chairwoman Hugill commented that she appreciates the work that Beth Lamb (Jackpot Recreation Center Supervisor) is doing at the recreation center because five hundred people is a lot in one month especially since at one point, they wanted to close the center. She thanked Brad Hester (Jackpot fireworks) for the fireworks and stated that they were awesome. They were really good this year.

Mr. Hester stated that it was the exact same show as last year.

Chairwoman Hugill commented that something seemed different. She mentioned that some people had burnt holes in their leather jackets.

Shawn Burt (Jackpot Public Works Superintendent) stated that it was from the cardboard on the fireworks. There were many on the parking lot.

Chairwoman Hugill also thanked the clerk.

COMMENTS BY THE GENERAL PUBLIC:

Pursuant to N.R.S. 241.020, 2(c) (3), this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on a successive agenda and identified to be an action item.

No Comments.

ADJOURN

Meeting adjourned at 6:35 pm.