



**TOWN OF JACKPOT, NEVADA
ADVISORY BOARD**

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Board Members

Teresa Hugill
Shawn Mathis
Bruce Ririe
Monica Burt
Alex Torrero

Jackpot Staff

Shawn Burt
Brian Hugill
Beth Lamb
Shelly Hester
Maria Salas

**JACKPOT ADVISORY BOARD
MINUTES**

THURSDAY, November 18, 2021

6:00 P.M. CALL TO ORDER:

The meeting of the Jackpot Advisory Board was called to order by Chairwoman Teresa Hugill at 6:00 pm mountain standard time on November 18, 2021, in meeting room of the Jackpot Senior Center Building, Jackpot, Nevada.

ROLL CALL:

Members Present: Teresa Hugill
Shawn Mathis
Monica Burt
Bruce Ririe
Alex Torrero

Absent:

Others Present: Shawn Burt, Jackpot Public Works Superintendent
Shelly Hester, Jackpot Ambulance
Kaylee Shields, Jackpot Economic Development/Tourism
Theresa Dimmitt, Jackpot’s Helping Hands & Services
Bill Dimmitt, Senior Center Head Volunteer
Tara Norris, Jackpot Events
Brian Hugill, Jackpot Fire Department

INSTRUCTIONS TO THE GALLERY:

Chairwoman Teresa Hugill advised the public to step to the front of the room to identify themselves and to speak clearly for the record. She stated that they should try and not speak out of turn or among themselves. If anybody has a cell phone it should be muted and if a call needs to be answered it must be taken outside.

PLEDGE OF ALLEGIANCE:

Chairwoman Teresa Hugill led the pledge of allegiance.

COMMENTS BY THE GENERAL PUBLIC:

Pursuant to N.R.S. 241.020, 2 (c) (3), this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on a successive agenda and identified to be an action item.

No Comments.

TOWN OF JACKPOT

- a. Raft River Electric Company update of the electrical service provided to the town of Jackpot.

Heath Higley (Raft River Rural Electric) was absent.

Chairperson Teresa Hugill stated Raft River would be present at the town Christmas parade and party.

Shawn Burt (Jackpot Public Works Superintendent) mentioned that Mr. Higley is retiring, and it would be nice to show the town's appreciation towards him.

- b. Nevada Health Center update.

No Representatives.

- c. Discussion and consideration to approve the Christmas flyer.
ACTION ITEM

Tara Norris (Event Coordinator) commented that she forgot to include the Christmas Parade. She stated that she would update the flyer with the parade information. The parade will start at 5:30pm at the Park and go to the Rec Center. The fireworks will start at 8:30pm.

Vice-Chairman Shawn Mathis asked what the main course will be? Ms. Norris stated that it will roast beef and turkey along with stuffing, mashed potatoes, and gravy. Vice-Chairman Mathis suggested that she include that the meal will be provided by the town on the flyer for those who have dietary restrictions.

Kaylee Shields (Tourism and Economic Director) asked Ms. Norris to email a copy of the flyer to Mackenna Ririe (Social media manager) to post on social media. Ms. Norris agreed once the updates were made, and final approval was confirmed she would disburse the flyer around town and email it to Ms. Ririe.

Motion: Shawn Mathis made a motion to approve the flyer once the corrections were made, and approved by Chairperson Hugill, seconded by Bruce Ririe. Motion passed.

VOTE: Aye: Teresa Hugill
 Shawn Mathis
 Monica Burt
 Bruce Ririe
 Alex Torrero

Nay:

Abstain:

- d. Discussion and consideration to approve and sign a letter being sent to the BLM.

ACTION ITEM

Kaylee Shields (Tourism and Economic Director) read the letter addressed to Ms. Mitchell, from the BLM. The attached letter asks for the support of the BLM for the Town of Jackpot to make use of several ecotourism areas on the BLM lands.

Mrs. Shields explained that Lea, (BLM representative) drove her around to some of the sites that would be of interest to tourist. Mrs. Shields explained that Lea said, the best way to get support from the BLM in developing those areas is for the Town’s Advisory Board and County Commissioners to write a letter. Mrs. Shields will be going to The Commissioners meeting to ask them to sign the same letter on December 1st.

She explained that Lea said that the Salmon Falls Creek recreational area is already part of the BLM’s potential plan for development, so this would be a great place to start. While it is in the plan it is not high up on their list of projects. Showing that the community, Town leaders and the County commissioners show interest and support this project could bump it up on their priority list. Thus, starting some development.

Mrs. Shields and Lea talked about campgrounds just south of the rest stop, hiking and mountain bike trails going down from the water tower to the rims. Mrs. Shields commented that the backcountry byway (Delaplain) goes right through the Y3 Ranch. This road and a lot of the surrounding BLM goes right through a Sage-grouse area. Sage-grouse is a bird that is on the verge of becoming protected. The Sage-grouse has rousting/nesting area all around the area making it great for ecotourism and encouraging tourist to come and bird watch.

The Delaplain road will go down almost to Wells with a lot to see along the road. She explained that this is the reason for the letter, to show the BLM that the Jackpot community and leaders support ecotourism and bumping this area up on their development plan. Bruce Ririe (Advisory Board member) asked if the BLM would do the developing? Mrs. Shields stated that they will do the work on their land. There could also be a “put in” for non-motorized watercraft and the creek area could be cleaned to make it easier to use. It would also be nice to have some facilities (bathrooms) in various places. She mentioned that she has been in touch with the International biking association, and they can come in and do the mountain bike trails. She mentioned that there are grants for these kind of projects.

She mentioned that these areas are being used by those who know where they are and don't mind them being rugged. With a few minor adjustments more people can know about that area. The biggest problem is that people don't know it is here. These places need to be advertised and with a few facilities it can be great for families. She mentioned the creek is very calm so it would be great for younger families who want to take their kids tubing, the only problem is getting to the creek. There needs to be better family friendly trails. Yes, the BLM will do all the development on their land.

Chairperson Teresa Hugill asked, how she would get the news out? Mrs. Shields stated that with the website and social media. Chairperson Hugill followed up asking about maps? Mrs. Shields mentioned that the BLM site has interactive goggle maps that the town can connect to. Mr. Ririe asked who would monitor the campsites? Mrs. Shields explained that the BLM has a system worked out already where they will bring in volunteers, they have internships, and work with high school students and community members to maintain the campgrounds. This is not something that will fall on the town's shoulders to maintain.

Motion: Bruce Ririe made a motion to approve signing the letter to the BLM, seconded by Alex Torrero. Motion passed

VOTE:

Aye: Teresa Hugill
Shawn Mathis
Monica Burt
Bruce Ririe
Alex Torrero

Nay:
Absent:
Abstain:

1. Golf Course operations update.
NON ACTION ITEM

Brent Fleshman (Jackpot Golf Club) was absent. No report given.

JACKPOT TOURISM

NON ACTION ITEM

1. Tourism's operations update.

Kaylee Shields (Tourism and Economic Director) stated that she's been in contact with Lea (BLM). They will be taking a trip to Middlestack. She asked if anyone has a favorite hiking or biking trail in that area, to please let her know as she isn't familiar with the back-country. She mentioned they are looking for grants to fund some of the outdoor development.

She commented that Revize is fighting the breaking of the contract. She has sent all the information to Rand Greenburg (Elko County attorney). She has been in contact with Jordan (Civicplus representative), and he is aware of what is going on and has been in touch with his guys. Civicplus is giving the town an extension to get everything worked out with Revize.

Mrs. Shields has applied for a grant with Travel Nevada for the Website. The grant will be awarded on December 2nd.

She is hopeful the grant will cover the cost of the build, so it isn't paid in payments. Then there will only be the cost of the maintenance fee. She mentioned that it sounds like they will pay a significant amount and she has been in touch with Shari from the Travel Nevada Grant department. Mrs. Shields has secured a graphic artist that will do pro-bono work specifically for the outdoor recreation marketing. Of course, she will get approval from the Advisory Board before she uses it.

Chairperson Teresa Hugill asked if there is an active contract with Revize, Mrs. Shields said yes. There are two 2 years left of the 5 year contract. However, they have broken the contract by not responding to the town's needs in a timely manner. Monica Burt (Board member) asked how much is owed to get out of the contract? Mrs. Shields stated that she was quoted \$5400.00

2. Social Media Manager update.

Mackenna Ririe (Social Media Manager) was absent Kaylee Shields (Tourism and Economic Director) relayed the information. The likes on both Facebook and Instagram are up. She mentioned that Ms. Ririe is getting a lot of response on her scenery pictures of Jackpot with quotes on top of them.

Mrs. Shields stated that they are thinking of asking people to send them pictures that they can use on social media and the website, giving them full rights to the photo. She asked the Board Members what they thought about that, and if there are any concerns? Vice-Chairman Shawn Mathis questioned what kind of pictures the public could possibly send in? Mrs. Shields assured them that she would set guidelines for the photos, and all photos would be vetted before being posted.

JACKPOT'S HELPING HANDS FOOD BANK & SERVICES

1. Jackpot's Helping Hands Food Bank and Services update. **NON ACTION ITEM**

Theresa Dimmitt (CEO Jackpot's Helping Hands /Food Pantry & Services) stated that the giving tree for Christmas has started. She explained that families will fill out the form, then a heart will be placed on the Giving Tree located at the Senior Center. Theresa stated she has a flyer that will go out once there are some cards on the tree.

Mrs. Dimmitt stated that she, Bill Dimmitt (Senior Center Head Volunteer), Maria Salas (Town Clerk) have been certified to be SNAP (supplemental nutrition assistance program) Outreach workers. She explained that the Helping Hands Non-Profit will be paid when any of the three of them work with a client to either sign them up, explain the SNAP program, or recertify clients. The Federal SNAP program will reimburse the Helping Hands Non-Profit for supplies and time. The contracts have yet to be sent out, signed, or returned in order to start receiving reimbursements.

The Food Pantry has a new volunteer manager Nykole Globevnik. She is doing the day to day managing of the food pantry. Mrs. Dimmitt explained that she still orders the food, and does the reports however, Mrs. Globevnik will do more of the client contact and organizing the food pantry.

Mrs. Dimmitt commented that as far as the food pantry is concerned, more food is needed. The majority of the food sent to the food bank from the Food Bank of Northern Nevada is mostly snacks and sweets. She wants to find more proteins like tuna, canned chicken, chili, and other things like that. She would like to reach out to Deseret Industries, not the local stores but the production site, and see if the food bank can get more food from them. She stated that she has gone to the General Store in Jackpot for their canned and frozen food that is past the best by date. Guillermo Aguilar (General Store manager) commented that he would check with his upper management. She explained that the Food Pantry has a different standard than the stores that sell food. The food bank can take food that has exceeded its “best by date”.

The two largest problems are manpower and funds. Mrs. Dimmitt mentioned that Maria Aguilar is helping with the Clothes Closet. She is washing, sorting, and hanging them up. The funds are a big problem because bills need to be paid. The future fundraisers and the SNAP program should help with that down the road.

JACKPOT SENIOR CENTER

2. Senior Center operations update.

Bill Dimmitt (Jackpot Senior Center) was absent, so Theresa Dimmitt read his report. She stated that they have had an increase in attendance at events like, BINGO nights, lunches, and gatherings with amazing conversations as people gather.

She mentioned that they ordered a BBQ flat top grill and countertops so they can start preparing meals at the Senior Center. She explained that the Nevada Health Department said she is allowed to prepare meals and even have fundraisers at the senior center because, it is the physical location of the non-profit.

Mrs. Dimmitt mentioned that the Senior Center is working with Helping Hands to serve a Thanksgiving meal at the Senior Center for those seniors who do not have anyone to dine with. Saradel Ririe (Town member) asked how often meals were served at the Senior Center? Mrs. Dimmitt stated so they have been doing it once a month. She commented that they are trying to increase the meals served at the Senior Center. She said she is working with Food Bank of Northern Nevada to get on TFAB to help fund some of the meals. It’s her goal to increase meals to three times a week. She said there are many seniors who don’t cook. Either they live in a studio without adequate cooking space, or they just aren’t comfortable cooking for themselves or for just one person. These seniors are not getting adequate nutrition as they are only opening cans or snacking instead of having a healthy cooked meal. She mentioned that meals for the seniors is a big need in the community. The Senior Center and Jackpot Helping Hands want to ensure that the seniors are getting the nutrition and services they need.

She announced that there are currently no companion care givers in the town. There were a couple interested, but it didn’t work out. Amanda LeClaire (American Home Companion, Inc) is working on hiring some now.

JACKPOT EVENTS

3. Event operations update.

Tara Norris (Jackpot Events Coordinator) stated that there would be a Christmas Party.

She suggested that the town have a Christmas Decoration contest. Town Members would go around and judge, rather it is a house, trailer, or apartment (balcony).

Chairperson Teresa Hugill asked, what would be the prize? Ms. Norris stated that it could be a gift card, but she isn't sure about the amount. Chairperson Hugill agreed that a gift card would be a good incentive. She asked Ms. Norris to follow up on the gift cards from Cactus Petes. Vice-Chairman Shawn Mathis suggested there be three prizes 1st/2nd/ & 3rd.

Saradel Ririe (Town member) suggested there be three categories: best house, best trailer, and best apartment. Shawn Burt (Jackpot Public Works Superintendent) mentioned that there should be a category for the best parade float.

Chairperson Hugill commented that it that might help get people out to participate in the parade. Chairperson Hugill mentioned that the older students at the school should be involved maybe each class can do a float? Ms. Norris stated she would reach out to Brain Messmer (School Principal) to ask if the school could get involved.

Ms. Norris stated she would create a flyer and send it to Chairperson Hugill for approval before posting it around town and social media.

JACKPOT RECREATION CENTER

- A. Recreation Department operations update.
NON ACTION ITEM

Beth Lamb (Jackpot Aquatic Center) was absent.

JACKPOT PUBLIC WORKS

- 1. Public Works water, sewer, landfill, streets, and operations update.

Gustavo Estrada (Jackpot Public Works) stated that they finished Progressive and did some ditch work there. They finished painting crosswalks, sealed the parking lot at the Senior Center, and repainted the lines. They also installed poles towards Pond Drive, did the wiring and should be getting that lit up along with digging a trench to the flag.

JACKPOT SAFETY / FIRE

- 1. **Jackpot Ambulance**
 - a. Jackpot Ambulance operations update.

Shelly Hester (Jackpot ambulance) stated that for the month of October there were nineteen medical calls, eleven of which were transports, and three were air transports. They made it through all the riggs. Brian Hugill (Jackpot Fire Department) and the others changed the oil. They have been doing maintenance and are already for winter on the ambulances.

2. Jackpot Fire Department

- a. Jackpot Fire Department operations update.

Brian Hugill (Jackpot Fire Department) stated that in addition to the nineteen call they had seven more, two were car fires, three were car accidents, and the rest were public assists.

In 2020 the fire department lost a vehicle in a fire. In January of 2022 they will get that unit replaced by BLM it was confirmed last night. If they don't want that vehicle then the county will replace it. They will be looking at which vehicle they would rather have.

Mr. Hugill mentioned that he and Shelly Hester (Jackpot ambulance) completed the CEVO class. They are adding 5 more people to the ambulance service. These people will be in driving capacity only, this will give them more EMS.

He commented that it is as hard to get volunteers as it is to get employees. The current volunteers are being "thrust" into 10-12 hour shifts. He mentioned they had a bad call the previous night, but everyone did an amazing job.

He mentioned that the homeowners fire insurance premiums should decrease. The fire department went from an ISO class of Four to Three. There are 36,000 professional full time and volunteer fire departments in the united states. The fire department will be 1 out of 3500 fire departments in the United States to be a class Three (3). To receive a class Two (2), 2nd from the best only 1,729 departments receive this class. To get a class 1 you have to be in the top 400 departments. He continued to explain how the class system worked and how neighboring departments are doing. He also mentioned how proud he is of his team and all those that have helped him reach this impressive class.

Mr. Hugill also introduced us to Jose

Elko County Sheriff's Department

- a. Sheriff Office operations update.

No Representatives present.

JACKPOT SUPERINTENDENT

1. Jackpot Superintendent operations update.

Shawn Burt (Jackpot Public Works Superintendent) stated that things are looking good with the BLM and ADL report regarding the BLM lease agreement. If everything gets completed, and it looks like they can then the town will get the funding for the ACIP projects. There is still a lot of work involved in this. Every year they sit down and project projects for the next five (5) years for the airport itself.

Phoenix is the town's Flight District Regional Area (PDO) They allot millions of dollars to Arizona, Nevada, and maybe Utah. Every airport is allowed so much of that money. The town airport is small, so it gets less but it also has to do with the projects scheduled. Thanks to Elko for not paying the lease agreement since 2009 there has not been an ACIP project. This will be the third year in a row because of the issues the town has had. Therefore, he's constantly in conference calls with Karen Urn (BLM) and sending her information.

Every year the town is allowed roughly \$250,000 for the airport. Every four years there is a project the fifth year nothing can be in order to accumulate the funds back up. The money goes towards the percentage of the grant to do the project. Nevada state airports would put up the majority of the funds. The town needs to have a 15% match to the project. He needs to budget that into the budget.

The current lease agreement ends in July of this year. It's current, but because of the funds that are invested in the airport they want to see a 20 year lease. The new lease we will reset the perimeter only including inside the fence area.

All the other land in the lease will get transferred back to the town of Jackpot.

He commented that the funding process for the state EPA has started. This is to get a new well and a new tank installed in Jackpot for water storage and water demand. The ISO report that Brian Hugill (Jackpot Fire Department) was just talking about is rated off the water system the town supplies to the fire department also. The water supply for residential and commercial usage is right where it should be. Fire demand needs to be improved. If there was a fire the systems wouldn't keep up. He's looking at putting a 1.5 million gallon tank up on the hill and another well that can sustain it. That will increase the ISO rating as well.

Mr. Burt mentioned that the previous day he also started the process with Q&D Construction. The town is going to start a public/private partnership with Q&D Construction. The 11 acres the town has on the north end will be the start of the developing phase for residential housing.

He mentioned that on Tuesday he requested 2.2 million dollars out of the ARPA funds for the Town Community center. On the 16th of December the County Commissioners will review the request and award it. The plan is to have Tourism, the Town Clerk, Senior Center and Jackpot Helping Hands housed in the center. It will have enough room for conference rooms. It will also have a multifunctional gymnasium. He will convert the current Senior Center over to the Fire Department for training and office space. The new building will be put up across from the park on Ace Drive.

He commented that Elko County is requiring him to do a compensation study. Elko is going through a new firm that rewrote all the job descriptions, requiring him to have to sit down with all Elko County Employees, and get an update of their duties to complete this study. He said this will take up a lot of his time. However, once done it will help our county employees be at the pay scale they should be at. Monica Burt (Board Member) asked if this study would include the Fire Department as well? Mr. Burt explained, that Chief Hugill and the fire department are under the Fire District, but they will also be reviewed. This includes all the Elko County employees including the Sheriff's Department. He mentioned that at a meeting last Tuesday, they estimated it would be about 1.7 million dollars to bring all Elko county employees up to where they should be. Saradel Ririe (Jackpot Town member) asked if this would impede Jackpot in becoming incorporated? Mr. Burt replied, no. Mr. Burt commented the town of Jackpot is solely funded by its revenue. The town does not get assistance from Elko County. The town does get assistance from grants, so he will continue to look for grants and request funding, especially if the Compensation Study goes into effect because it will increase the wages the town will pay, which means that the town will need to monitor its spending.

Mr. Burt stated that the garbage service in Jackpot will be funded out of the Transfer Station fund. This means that a full time/part time person will be hired, and truck needs to be bought.

The town will be doing all the trash services and Barton's and Cactus Pete's will no longer be doing it. Mr. Burt stated that due to this change residential trash service prices will go up from the current \$8.00 to possibly \$20.00. (he is trying not to have it go above \$20.00) Mr. Burt mentioned that in Twin Falls, Idaho they are paying \$60.00 a month. He commented that this is in the works and he's just waiting on some quotes and a review of the budget. Mrs. Burt asked when he thinks this will be operating? He answered that once he gets quote and the equipment then it could be as early as the new year. If everything goes as planned.

Mr. Burt stated he had Gus install a new tracking system program for the Airport. The program was free and can track all aircraft in the United States, part of South America, Canada and what is in the air right now. This program will track how many planes have landed in the airport and their destination. It's a very involved program. Nevada Aviation Association is pushing all Nevada Airports to get this put in because it helps a lot for Grants and State funding through the Association. If a plane goes missing and Flight Services call the town, he can track it from the last time the plane was triggered on the program which allows for a better chance of locating it. He mentioned that there is a lot more to this program and that the Nevada Aviation Association which the town is a member of are trying to get the state to pay the Service Contract for all Nevada Airports that use the program, \$1200 a month).

Mr. Burt commented he needs to start seeing budget and project requests starting in December 2021. He needs this because of the compensation study; he needs to see all the requests that are coming in. He stated that the departments who aren't using all their funds for their requests may be reduced for the following years. He stated that if a department needs more funds those will be added, he just needs to have all request starting in December.

ACCOUNTS PAYABLE

1. Discussion and consideration of the Town of Jackpot Accounts Payable.

No Discussion.

CORRESPONDENCE REPORT AND OTHER ITEMS OF DISCUSSION:

1. Discussion and consideration of received correspondence.

CONSENT AGENDA

All matters listed under the consent agenda are considered routine and may be acted upon by the commission with one action without extensive discussion. Any member of the commission or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.

Approval of Minutes – October 14, 2021

Next Meeting Date – December 9, 2021

Motion: Vice-Chairman Shawn Mathis made a motion to accept the minutes for the Jackpot Advisory Board Meeting for the date of September 9, 2021, and the next meeting date for the Jackpot Advisory Board Meeting for the date of November 18, 2021, seconded by Bruce Ririe. Motion passed.

VOTE: Aye: Teresa Hugill
 Shawn Mathis
 Monica Burt
 Bruce Ririe
 Nay:
 Absent: Alex Torrero
 Abstain

ADVISORY BOARD MEMBERS AND STAFF COMMENTS

This time is devoted to comments by Advisory Board Members and/or Staff for general information or update purposes. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

Bruce Ririe (Board Member) commented that there are a lot of things going on around town, you may not see it all of them but the people who attend the meetings seem to make things happen in town. Thank you, it's huge, a few years ago it was tough for people to get help, if they needed it in town, a few years ago there weren't things going on in the town, and now it's a real town. There are things happening, events, and things in the town. He thanked everybody and commented that stuff doesn't happen by itself.

COMMENTS BY THE GENERAL PUBLIC:

Pursuant to N.R.S. 241.020, 2(c) (3), this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on a successive agenda and identified to be an action item.

ADJOURN

Motion: Bruce Ririe made a motion to adjourn the meeting, seconded by Shawn Mathis. Motion passed.

VOTE: Aye: Teresa Hugill
 Shawn Mathis
 Monica Burt
 Bruce Ririe
 Nay:
 Absent: Alex Torrero
 Abstain:

Meeting adjourned at 7:03 pm.