



**TOWN OF JACKPOT, NEVADA
ADVISORY BOARD**

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Board Members

Teresa Hugill
Shawn Mathis
Bruce Ririe
Monica Burt
Alex Torrero

Jackpot Staff

Shawn Burt
Brian Hugill
Beth Lamb
Shelly Hester
Maria Salas

**JACKPOT ADVISORY BOARD
MINUTES**

THURSDAY, November 10, 2022

6:00 P.M. CALL TO ORDER:

The meeting of the Jackpot Advisory Board was called to order by at 6:00 pm mountain standard time on November 10, 2022, in meeting room of the Jackpot Senior Center Building, Jackpot, Nevada.

ROLL CALL:

Members Present: Teresa Hugill
Shawn Mathis
Bruce Ririe
Monica Burt

Absent: Alex Torrero

Others Present: Shawn Burt, Jackpot Public Works Superintendent
Gustavo Estrada, Public Works Lead
Theresa Dimmitt, Jackpot Helping Hands, Tourism, & SC
Kristie Wells, Jackpot Fire
Lyndsey Merryman, Jackpot Recreation Center
Stormi, McCarthy, Jackpot Combined School
Deborah Ostertag, Jackpot Combined School
Mike Christensen, Raft River Electric

INSTRUCTIONS TO THE GALLERY:

Chairperson Teresa Hugill advised the public to step to the front of the room to identify themselves and to speak clearly for the record. He stated that they should try and not speak out of turn or among themselves. If anybody has a cell phone it should be muted and if a call needs to be answered, it must be taken outside.

PLEDGE OF ALLEGIANCE:

Chairperson Teresa Hugill led the pledge of allegiance.

COMMENTS BY THE GENERAL PUBLIC:

Pursuant to N.R.S. 241.020, 2 (c) (3), this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on a successive agenda and identified to be an action item.

No. Comments.

TOWN OF JACKPOT

- a. Raft River Electric Company update of the electrical service provided to the town of Jackpot.

Dallan Spencer (Raft River Rural Electric) stated that the outage the night before was a transmission outage, a static wire went down on the Idaho Powe side.

- b. Nevada Health Center update.

Kerrie Preston (Jackpot Clinic Practice Manager) stated that there will be a new nurse practitioner. He will be starting in January and will offer woman's health services at the clinic. Those that are interested can call the clinic to setup an appointment. It will be on a Wednesday starting in January.

- c. Discussion and consideration to approve purchasing three flashing school signs in the total amount of twelve thousand dollars.

ACTION ITEM

Shawn Burt (Jackpot Public Works Superintendent) stated that it wasn't an action item because there were changes to policies on how capital items are purchased. He hopes the signs will arrive the following day and they will be installed the following week. The school zone will be fifteen miles per hour when the lights are flashing instead of twenty miles. It's programable. They will be installed on the side of the road. He commented that they also want to install one in front of the bullpin headed southbound.

No action was taken on this item.

- d. Discussion and consideration to approve expending twelve thousand dollars from the twenty-two thousand dollars in FAA ARPA funds to replace the beacon.

ACTION ITEM

Shawn Burt (Jackpot Public Works Superintendent) stated that the beacon at the airport is on, but it's not rotating. The gears are completely fried on it. The Town of Jackpot got twenty-two thousand dollars in the FAA ARPA funds. The beacon costs around twelve thousand dollars, so it can be taken from these funds. In 2025 they will be replacing the beacon tower.

Motion: Vice-Chair Shawn Mathis made a motion to approve the purchase of the beacon because it's needed, seconded by Bruce Ririe. Motion passed.

VOTE: Aye: Shawn Mathis
 Bruce Ririe
 Teresa Hugill
 Monica Burt

 Nay:
 Absent: Alex Torrero
 Abstain:

- e. Discussion and consideration to approve the Christmas light contest flyer which includes the new date of December 21st as the final day for the contest.

ACTION ITEM

Monica Burt (Jackpot Advisory Board member) asked if the town members were going to submit pictures. Chairperson Teresa Hugill stated that no, the board members would go around the town and choose a winner, but the 21st gives everybody enough time to decorate. Once the board members decide on the winners, they will go to the homes to deliver the prize.

Motion: Bruce Ririe made a motion to approve the flyer, seconded by Monica Burt Motion passed.

VOTE: Aye: Shawn Mathis
 Bruce Ririe
 Teresa Hugill
 Monica Burt

 Nay:
 Absent: Alex Torrero
 Abstain:

**JACKPOT COMBINED SCHOOL
NON ACTION ITEM**

- 1. Jackpot Combined School update.

Norma Huerta (Jackpot Combined School) stated that the school had a Halloween parade where parents were invited to see all the children dressed up. They also did the Thanksgiving luncheon and served one hundred and forty meals. She mentioned a few dates:

November 16, 2022, is game night for parent involvement at the library conference room at 5:30pm

December 12, 2022, the Christmas concert and spirit week will be the week prior Dec 5-8 and during this time the Christmas trees will be decorated.

1. Golf Course operations update.
NON ACTION ITEM

The golf course is closed.

JACKPOT TOURISM
NON ACTION ITEM

1. Tourism's operations update.

Theresa Dimmitt (Tourism) was absent. No report given.

JACKPOT'S HELPING HANDS FOOD BANK & SERVICES

1. Jackpot's Helping Hands Food Bank and Services update.
NON ACTION ITEM

Theresa Dimmitt (CEO Jackpot's Helping Hands /Food Pantry & Senior Services) was absent. No report given.

JACKPOT SENIOR CENTER

2. Senior Center operations update.

Theresa Dimmitt (Jackpot Senior Center) was absent. No report given.

JACKPOT EVENTS

3. Event operations update.

Tara Norris (Jackpot Events Coordinator) was absent. No report given.

JACKPOT RECREATION CENTER

- A. Recreation Department operations update.
NON ACTION ITEM

Beth Lamb (Jackpot Aquatic Center) was absent, Lindsey Merrymen relayed the report. She stated that they started filling the pool the day prior and today before she left there was still a bit to go. They stopped filling it because everybody left, and they didn't want to flood the area. It was an interesting experience watching the liner be installed; the guys worked fast and efficient. They will finish filling the pool on Friday and the pump will be turned on and they plan to open on Monday, November 14th.

The pool area was closed so there were no swimmers, but the fitness area had eighty-four people in attendance along with fifteen others who visited the facility. The school continues to use the fitness area twice a week which averages to be twelve students on those days.

They continue to stay within those numbers, in the last three weeks of the month they have had four hundred and sixteen people using the facility. They made a deposit of two hundred and eighty-five dollars at the beginning on November.

JACKPOT PUBLIC WORKS

1. Public Works water, sewer, landfill, streets, and operations update.

Gustavo Estrada (Jackpot Public Works) stated that they installed the flag drop box outside the building along with the payment drop box. They installed new lights for the fire station and replaced the heater in the back station also.

He mentioned that they took down the beacon and put it back up to be used temporarily until the new one arrives. They drained the pool so that the liner could be installed. They got the sander in, winterized all of their equipment, plugged all the things that need to be plugged in so it's ready to go for the winter. The plows were all inspected and worked well on Tuesday when they were out plowing. They didn't have to sand, which was good. He commented that there was an outage the previous day, but other than that everything is good. finished paving and painting Dice Road. They finished sealing and painting Gurley. They have finished taking out the concrete at the golf course and the following week they will be pouring the new concrete. This will be done in the front of the golf course.

The board members thanked Mr. Estrada for all the great work that his department does.

JACKPOT SAFETY / FIRE

1. **Jackpot Ambulance**
 - a. Jackpot Ambulance operations update.

Shelly Hester (Jackpot ambulance) stated that for the previous month they had twenty-one call, eleven of those were transports, and one was an air transport by Air St. Lukes. She checked on the ambulance again because the week prior she was told they were working on it and now they are waiting on parts. The ambulance has been down since August 5, 2022.

2. **Jackpot Fire Department**

- a. Jackpot Fire Department operations update.

Brian Hugill (Jackpot Fire Chief) stated that there were twenty-one calls. He commented that the budget committee approved a third position for the fire department, and they are now waiting to hear back from the county commissioners to proceed.

He mentioned that he spoke with Valerie and her family about expending two hundred thousand dollars, one hundred thousand will go towards the fitness trail to get it started and the other funds will be used for a rescue vehicle. They would've liked another ambulance, but those are out two and a half years out and in the three hundred thousand dollar price range.

Mr. Hugill commented that they will continue to work on the fire station and repairs will be done in phases to keep costs down. He stated that the family has asked that the station be called the

Ed Smith Jackpot Fire Station or have a plaque in honor of Ed Smith and his contributions to the Town of Jackpot. Chairperson Teresa Hugill mentioned that this would also include Mr. Smith's brother.

Mr. Hugill commented that he would be meeting with the foundation on the eighteenth. The Town of Jackpot will not be receiving any of the funds, any invoices will be submitted to the trust to be paid.

Shawn Burt (Jackpot Public Works Superintendent) stated that there is one hundred and ten thousand dollars for the fitness trail. It will be six feet wide, two inches thick of asphalt, and it will be just over a mile. He has a couple businesses committed to paying for a fitness station as a donation. This will start in the spring.

Chairperson Hugill mentioned that as this project progresses, she would like to ask the businesses in the town to also be involved. Mr. Burt commented that he's also talking to Idaho companies because the town does a lot of business in Twin Falls.

Bruce Ririe (Jackpot Advisory Board member) asked Mr. Burt about the location of the fitness trail. Mr. Burt stated that there are a couple options of where the fitness area can go. They would like to try an intermingle it with the frisbee golf, but they are also talking about intermingling it with the southside of the golf course. They aren't sure yet, but it will be in that general area.

Mr. Hugill mentioned that five of his fire fighters attended the Tough Enough for Pink event and fed over four hundred women. He thinks well over one hundred thousand dollars were raised.

He commented that this past year they were inundated with races, so they would like to have a special events permit to schedule events. This way the fire department or the public works department won't feel overwhelmed. There won't be any fees at this time, but there will be a checklist so that everybody is aware of everything going on. Betty Marquez (Jackpot Public Works Admin) is helping him see what the best way is to do this. Once the departments in the town and the sheriff's office have signed off on the permit it will be presented to the advisory board for approval. They still need to figure out the time allowance for approval for the permits.

Mr. Hugill stated that it will just be like any other permit that a vendor needs to get, this will aide in having the vendors be more accountable for their events and so that they have everything in order. He's spoke to Hayden and his crew along with Magic Valley Mopar about this and they are good with it. It will be based on a first come first serve basis. Mr. Burt mentioned that by having himself, Mr. Hugill, and the sheriff's office sign off on the permit everything as far as utility, safety, and security will be covered. Mr. Hugill commented that the board will have more control of what is happening in the town.

Mr. Burt commented that anybody doing races next year wouldn't be getting the airport, which is a drawback. He stated that the funding for next year will be used to tear out the runway and repaving it. This means that there won't be any activities on the airport.

Mr. Hugill mentioned that the bikers would like to do some type of rodeo but will be using the park for some activities. This is where the permit comes into place because they than can be held legally responsible.

Elko County Sheriff's Department

- a. Sheriff Office operations update.

Aitor Narvaiza (Elko County Sheriff) was absent. Chairperson Teresa Hugill stated she spoke with Mr. Narvaiza who was attending a graduation.

ACCOUNTS PAYABLE

1. Discussion and consideration of the Town of Jackpot Accounts Payable.

CORRESPONDENCE REPORT AND OTHER ITEMS OF DISCUSSION:

1. Discussion and consideration of received correspondence.

CONSENT AGENDA

All matters listed under the consent agenda are considered routine and may be acted upon by the commission with one action without extensive discussion. Any member of the commission or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.

Approval of Minutes – October 13, 2022

Next Meeting Date – December 8, 2022

Motion: Vice-Chair Shawn Mathis made a motion to accept the minutes for the Jackpot Advisory Board Meeting for the date October 13, 2022, and the next meeting date for the Jackpot Advisory Board Meeting for the date of December 8, 2022, seconded by Monica Burt. Motion passed.

VOTE:

Aye:	Shawn Mathis
	Bruce Ririe
	Teresa Hugill
	Monica Burt
Nay:	
Absent:	Alex Torrero
Abstain	

ADVISORY BOARD MEMBERS AND STAFF COMMENTS

This time is devoted to comments by Advisory Board Members and/or Staff for general information or update purposes. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

Shawn Burt (Jackpot Public Works Superintendent) stated that a part-time person had been hired to drive the community bus.

This person will have everything processed on November 21st, shortly after this he, a couple of the public works guys, and the new hire will be going to Elko all day to do a defensive training class and then more training in the town. He believes the schedule is all done.

He commented that a suicide awareness flyer was sent out by his administration to everybody, and it has been posted around town. This is a good tool for everybody to attend. It will be on November 17th in Elko, but if there is a large group from the town the training can possibly be done in Jackpot. In Elko the classroom session can only hold thirty people.

The class is for community leaders, people that deal with children, and people in the public to be able see signs regarding suicide issues and learning tools to help these people. He mentioned that when Aitor Narvaiza (Elko Sheriff) attended the meeting the previous month he presented the town with an increased number of suicides and attempts.

Mr. Burt mentioned that his entire staff would be going to Elko for the training, and he would like to see the Advisory Board members attend and information has been sent to the school along with it being posted around town. Those that are interested need to let him know because a list needs to be emailed to Elko in order to secure the spots or if there are enough people he will see if a class can be hosted in the town. It's a three hour class. The first class is 8:30 am to 11:30 am and the second class is 1pm to 4pm, but only one session is needed.

Monica Burt (Jackpot Advisory Board member) asked if the class was only done in Elko or if people could attend via Zoom. Mr. Burt stated that it's an in-person class only.

Chairperson Teresa Hugill asked Mr. Burt about the Love's Truck Stop and he stated that before they start breaking ground the abandoned well needs to be abandoned properly. Chairperson Hugill also asked about the Covered Wagon. Mr. Burt stated that he has sent some information to a couple contractors to get prices on demolishing and hauling it out. Once he gets that information the town will most likely pay for the service and a lien will be put on that property.

Chairperson Hugill asked about the Lynch Oil property and Mr. Burt commented that they aren't to that point yet. The red barn is in the same situation, but there are people interested in that property so that has slowed the process.

Bruce Ririe (Jackpot Advisory Board member) asked about the property the town has for development. Mr. Burt stated that there are two contractors working on their Request for Proposals (RFPs) to submit them to him and then to Elko County. This has been posted twice and there hasn't been a response so once these two are submitted they will be reviewed, and one will be awarded the project. Chairperson Hugill mentioned that since there are two companies maybe the town could do another property for the other company. Mr. Burt stated that the property can be split, but this will all depend on the RFPs. Chairperson Hugill asked about a time frame.

Mr. Burt commented that the property needs to be zoned, the property boundaries are needed to get it appraised which will take a while, and then deed over the property. One of the companies is talking about phasing the project three acres at a time for four years. He had no comment regarding the other company and mentioned that Mr. Ririe also had told him about another company who is interested, so in total there are three interested companies.

He commented that there are eleven acres in one area, twenty-two acres in another area, and fifty-five acres in another area. They are also starting the process of shortening the boundary lines to the airport, once this is finished there will be more property available to the south of the town. Chairperson Hugill asked about a time frame and Mr. Burt stated that no. He mentioned that the environmental study minimum cost will be four hundred and fifty thousand dollars and the FAA did award him a grant for this, but there will be a town match portion of forty-five thousand dollars which he has budgeted for. If the costs increase because of all the things that need to be included those funds will roll over into 2023 and he'll ask for the additional funds. This process has started already.

Chairperson Hugill stated that there needs to be something posted around town regarding the flag drop box. Mr. Burt mentioned that Brad (Golf Course) had dropped a flag off already. Mrs. Burt commented that she would talk to Jyll and have her post something at the post office. Mr. Ririe mentioned that Joe Roberts (Cactus Petes) handles the flags at Cactus Petes, and he is aware of the box.

COMMENTS BY THE GENERAL PUBLIC:

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Brad Hester (Fireworks) was absent, Shelly Hester relayed the information. The fireworks have been ordered and he is just waiting on a date that they should be delivered. Chairperson Teresa Hugill stated that the Christmas Party will be December 14th.

ADJOURN

Motion: Monica Burt made a motion to adjourn the meeting, seconded by Vice-Chairman Shawn Mathis. Motion passed.

VOTE:

Aye: Shawn Mathis
Bruce Ririe
Teresa Hugill
Monica Burt

Nay:

Absent: Alex Torrero

Abstain:

Meeting adjourned at 6:36 pm.