



**TOWN OF JACKPOT, NEVADA
ADVISORY BOARD**

1146 Roulette Drive- JACKPOT, NV 89825
PHONE (775)755-2448, FAX (775)755-2439

Board Members

Teresa Hugill
Bruce Ririe
Monica Burt

Jackpot Staff

Shawn Burt
Brian Hugill
Beth Lamb
Shelly Hester
Maria Salas

**JACKPOT ADVISORY BOARD
MINUTES**

THURSDAY, October 27, 2022

6:00 P.M. CALL TO ORDER:

The meeting of the Jackpot Advisory Board was called to order by at 6:00 pm mountain standard time on October 27, 2022, in meeting room of the Jackpot Senior Center Building, Jackpot, Nevada.

ROLL CALL:

Members Present: Teresa Hugill
Shawn Mathis
Bruce Ririe
Monica Burt

Absent: Alex Torrero

Others Present: Shawn Burt, Jackpot Public Works Superintendent
Tara Norris, Jackpot Event Coordinator
Theresa Dimmitt, Jackpot Helping Hands/Tourism

INSTRUCTIONS TO THE GALLERY:

Chairperson Teresa Hugill advised the public to step to the front of the room to identify themselves and to speak clearly for the record. She stated that they should try and not speak out of turn or among themselves. If anybody has a cell phone it should be muted and if a call needs to be answered, it must be taken outside.

PLEDGE OF ALLEGIANCE:

Chairperson Teresa Hugill led the pledge of allegiance.

COMMENTS BY THE GENERAL PUBLIC:

Pursuant to N.R.S. 241.020, 2 (c) (3), this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on a successive agenda and identified to be an action item.

No Comments.

**TOWN OF JACKPOT
FOR POSSIBLE ACTION**

- a. Open forum discussion.

Chairperson Teresa Hugill stated that the second meetings of each month should start the first of the year due the holiday season.

Tara Norris (Jackpot Event Coordinator) commented that everything is good to go for the trunk or treat. It will be on Halloween night from six to eight on Ace and Lady Luck and the lineup starts at 5:30pm. There will also be burn barrels. Chairperson Hugill asked about the parade and Ms. Norris stated that she had no idea.

Beatrice Marquez (Jackpot Admin) mentioned that there would be a parade at the school.

Theresa Dimmitt (Jackpot Helping Hands/Tourism) stated that people have contacted her regarding their participation in the trunk or treat.

Chairperson Hugill and Ms. Norris both commented that Hayden would be participating in the trunk or treat along with other racers. Chairperson Hugill stated that Thrive would also be participating with a vehicle.

Ms. Norris mentioned that the town Christmas Party would be on December 14. The lineup for the parade will start at 5:30pm and there won't be any children walking because they will be competing in the tree decorating contest. The trees will be decorated during Spirit week, and they will be taken to the recreation center on the first.

Chairperson Hugill commented that the home decorating contest date should be extended, so that people have more time to decorate. The judging date will be on December 21st.

Bruce Ririe (Jackpot Advisory Board member) asked about the time off that the children would have from school. Vice-Chairman Shawn Mathis stated that the children would be released on December 20th and they will return on January 3rd.

Mr. Ririe mentioned that at Cactus Petes they are doing a food drive and a coat/glove/hat drive, so he would like to know when those items need to be available by. Ms. Norris stated that before they children go on vacation. She's spoken to Stormi McCarthy (Principal), some teachers, and students privately along with other teachers who are watching to see what children need shoes, coats, and boots. Chairperson Hugill stated that this can be done throughout the whole winter and not just Christmas. Mrs. Marquez mentioned that the children will be released on December 15th.

Mrs. Dimmitt commented that through Helping Hands and the Holiday Giving Tree they offer coats and shoes. Mr. Ririe stated that they could advertise the sizes so that the items aren't just random sizes.

Ms. Norris mentioned that the families that have received the help in past don't go to the Food Bank, nor do they ask for help.

The only reason the town is made aware of these families is because of teachers who notice the children who need shoes or coats. Chairperson Hugill stated that this something different than what Helping Hands officers.

She asked Mrs. Dimmitt for sizes that she currently has so that Cactus Petes can get different sizes, Mrs. Dimmitt stated that she would have to get back to Mr. Ririe with an answer. Mr. Ririe also asked about volunteer opportunities, other than being the ones to deliver the gifts because it makes things awkward seeing co-workers in that kind of situation. Ms. Norris stated that Mr. Ririe could deliver the gifts to her, and she would figure out the best way for them to be delivered without making it awkward for anybody.

Shawn Burt (Jackpot Public Works Superintendent) stated that the following week he and some people from Elko will be in an interview with an applicant for the bus driver position. He mentioned that his department is working on the right-away with Bruce Ririe and Corey Rice for the town sign (marquee sign) and being compliant with everybody.

Mr. Burt mentioned that he needs to have everybody's letters returned to Elko if they plan for re-appointment as a board member once they receive notice or a resignation later if they don't plan on staying a board member.

He commented that he visited with Amanda Osbourne (Elko County manager) and the board needs to setup a time so that Elko can visit with them to discuss issues and go over additional funding options the town has sometime in December or January. He asks that the board members reach out to him to schedule a time that works best. He prefers that it be an open meeting to have everybody attend. Those in attendance include Sheldon Mudd (NRDA) and Amanda Osbourne. He mentioned that the ARPA funding won't be distributed anywhere in Elko County, Elko County is keeping it for a recreation center, although those funds were supposed be dispensed among the county to help them. He mentioned that Mrs. Osbourne talked to him about other funding options available for the town. He commented that anything that they believe the town needs or benefits from having should be put on a list and emailed to him.

Mr. Ririe commented that there are many needs in the town, and he wonders if the ARPA funding will cover everything. Mr. Burt stated that in the last tow years the state was given so much money through ARPA and it was dispensed across the state. Elko County got five million last year and five million this year, he requested two million last year to build the town hall, but it was decided that more funds would go toward Spring Creek, so Jackpot only got five hundred thousand. He was told that this year because of the town's need and demand it would be more likely that the town would get the funds, the committee came together without him knowing about it and they decided that the funds would be used for a recreation center in Elko. Elko kept all the funding and none of the communities who were supposed to receive funds will be getting any. Jackpot just has the five hundred thousand from the previous year.

Mr. Burt stated that this is similar to a survey conducted by the school the previous month and he hasn't heard anything about it. Monica Burt (Jackpot Advisory Board member) commented that she hasn't seen anything regarding it on the school website, it only shows that there was going to be a meeting and it doesn't have minutes to the meeting that did take place in all the different towns.

Mr. Burt mentioned that he talked to some people a week after the town meeting and all of the towns in Elko County were upset because Elko will be receiving all the funds. He stated that Elko built a seven million performing arts building and the school children can't get the air and heating unit fixed in their buildings.

He commented that board doesn't have jurisdiction over the school because that is a separate department and the only way to help the school is attending the school board meetings and voicing the complaints.

Chairperson Hugill asked the clerk to her information regarding the dates of the school board meetings and if they could attend via Zoom.

Mr. Burt stated that he had Betty Marquez (Jackpot Administration) look into the cost of sending out mass messages through text like the school does, but it's pricey. Mrs. Marquez commented that it would be a message by text and phone call. Vice-Chair Shawn Mathis stated that normally he receives both a call and a text message as the primary phone number and his wife who is the secondary number receives a text. Mrs. Marquez stated that there are many websites that offer this service, and the cost is based on population. Vice-Chair Mathis commented that people would still have to sign-up in order to receive the service. Mr. Burt stated that people could be made aware of the service when they are setting up services at the office.

Mrs. Marquez mentioned that people would need to provide their phone number, there would be a proctor writing the messages and sending them out. There could also be specific groups made so that messages are sent to just that group. The cost is based on the amount of messages that the town would like to send out. The price starts at five hundred dollars and that's only for a certain amount of numbers, not the entire town.

Mr. Burt commented that if the advisory board would like to pursue with this than he would have Mrs. Marquez contain researching the different options so that in July the board could include the cost in the budget. Vice-Chairman

Shawn Mathis stated that this would be a single line item that would include the year's total for the service. Mr. Burt mentioned that there isn't a service like it in the town to warn people about disasters, evacuations, or something simple as an outage. Mrs. Marquez stated that having this service through Verizon or AT&T would be even more expensive because they charge per message.

Vice-Chairman Mathis commented that the messaging system could also be used to promote the events that are happening in the town. Chairperson Hugill stated that people could also choose to opt out of the service.

Mr. Burt stated he is still working with the FAA, BLM, and Corey Rice (Elko County). Mr. Rice has been doing a lot of rezoning through the airport. The biggest problem they are having is that there aren't any documents regarding when or how much property was given for the airport.

Mr. Ririe asked if certain things could fall under "rural law?" Mr. Burt stated that's what they are having to do with many things, or they are taking things to face value and stating where the new line is an order to draft a document. He commented that the same problem is happening with fixed accounts because the town needs to draft something regarding how fixed accounts will be billed and justify it because there isn't anything in writing.

This will than get turned into an ordinance.

Chairperson Hugill asked how all these years the town has been getting away with this and she asked if anybody cared. Mr. Burt stated that there hasn't been much growth in the town until lately and now changes need to be made. He commented that there are formulas on how to count water, but there isn't anything for sewer or trash, methods have been used but they aren't definite. He mentioned that the town is working with the RCAC on a rate study for these services.

Mr. Burt stated that once the properties and parameters are figured out the BLM is still working on patenting it over to the town. Mike Williams (ADO with the FAA) found the town a grant to get the master plan done. It will be four hundred and fifty thousand dollars to get the master plan done. The town has the town match for the grant which will be four-five thousand dollars. The master plan needs to be done before any projects can proceed.

He commented that the town is currently looking for a contractor to tear down the Covered Wagon. He's sent two contractors to Corey Rice (Elko County). The Covered Wagon isn't responding to any of the certified letters, so the town is trying to get contractors. The property is being assumed by Elko County and the cost of a contractor tearing it down will be paid by the town which will then put a lien on the property. He thinks that Elko County will probably end up helping cover some of the cost. The town can than offer that property to a business and the business will be required to pay the lien. The materials will all have to taken out of Jackpot and it can go to Idaho.

Mr. Burt mentioned that he has a contractor who is working on an request for proposal (RFP) for the housing development. He will be getting a copy. There have been two meetings scheduled and nobody has presented anything, so they are just giving an opportunity to those that are interested.

He stated that in visiting with Brian Hugill (Jackpot Fire Chief) they need to draft a letter to Valerie in order to receive the funds for the fitness trail which will be changed to a memorial trail on behalf of Valerie. A one mile, six foot wide fitness path paved and graveled has an estimated cost of ninety-eight thousand dollars. Vice-Chair Shawn Mathis mentioned that this could be advertised on the website.

Mr. Burt mentioned that he purchased three flashing school zone lights that will be programmed to read fifteen miles per hour instead of twenty. One will be on Keno and the other two will be on Piersanti. They were about seven thousand dollars for the three lights.

Monica Burt (Jackpot Advisory Board member) asked if Barton's has cleaned their mess. Mr. Burt stated that they haven't and that those lots are all for sale.

Vice-Chair Mathis commented that the fence that was placed around an old building is being taken down by people. Mr. Burt stated that Mr. Rice saw that and the owners of that building haven't responded either and it might be another property the town may need to act on. Chairperson Teresa Hugill mentioned that the red barn is another property that has issues. Mr. Burt stated that Travis met with a guy who is either going to buy or lease that lot.

Mr. Ririe asked Mr. Burt about the laundromat that is located in Blue Sky.

Mr. Burt stated that the guy doing that is trying to get it into operation. Chairperson Hugill asked if there was a puppy mill in there because there is a huge amount of dogs in that building. Mr. Ririe mentioned that when he was in there were some dogs. Chairperson Hugill commented that somebody dumped bullets, stuff used to make bombs, and black powder in the parking lot. Things are changing in the town.

The town clerk mentioned that drop flag box has been installed outside the building.

Chairperson Hugill asked where she could get metal trash containers that will stay in one spot because she isn't okay with all the Thrive bags around the town. Mr. Burt stated that he had a catalogue that she can order from.

Mr. Burt mentioned that the Cactus Petes bus driver asked if the town could supply him with trash bags because he picks up the trash around the town and has no problem doing that, but this person complained about the mess that truckers leave and there isn't anything Mr. Burt can do because it's Cactus Pete's property along with the mess behind the Chevron since it's been closed. Vice-Chairman Mathis stated that it's open now, but people still leave a mess. Mr. Burt commented that he gets calls all the time and other than try and get people to leave there isn't much he can do because it's Cactus Petes property or he has them call the deputies. Mr. Ririe mentioned that he's called Protective Services for individuals who have mental challenges or health challenges and he's asked if there are any police reports. Chairperson Hugill commented that there needs to be a paper trail on these people in order for something to be enforced. The police need to be called so there is a report generated and the deputies have responded to calls when they are needed.

The frisbee golf is operational and now they need to decide on the signs. Chairperson Hugill commented that she would like to talk to the businesses in town to see if they will help pay for them to get them involved. Vice-Chairman Mathis mentioned that it could also be school contest and the children could draw the signs and the town members will vote for one. Mr. Burt commented that the signs will have to wait until the Spring. Theresa Dimmitt (Tourism) stated that there are grants that could be for the signs because it would fall under tourism. Mr. Burt mentioned that Brent (Golf Course) spent a good amount on his signs, and he would like for the frisbee golf signs to be similar. Chairperson Hugill commented that they would like one more station added so that once people are done, they head straight to the parking lot.

The town clerk mentioned that Brent Fleshman (Golf Course) emailed the following report from the previous meeting:

"We've enjoyed a beautiful fall the last 30 days and the golf course is in probably the best shape in my 17 years here. Positive comments from all visitors are in abundance.

Our tournament schedule has ended, and we will begin next week on our aerifying procedures for the tees, greens and fairways. We will blow out our sprinkler lines sometime around November 1st but will be watching the weather closely before we decide the exact time.

Shawn and his employees have begun the concrete replacement project around the club house which seems to be going nicely. I thank them for all their hard work. The asphalt replacement is done and is outstanding.

The frisbee course is close to completion and it'll be fun to hear the feedback from the frisbee golf players on their opinion on the set up. Seems to be a tough course and should be enjoyed by all levels of players.

Most if not all of our large tournaments and group outings have already rebooked for next year, so that's a very positive sign.

Once again, it's hard to stress this enough, but this golf course for this year has been touted as the best shape and playability in a 200 mile radius. We should all be very proud on what's being accomplished out there and in such a small town. Thanks to Shawn and his employees, Brad and my grounds crew and the town board for all their positive help.

We plan on staying open thru October and if weather permits, a little longer. We all know that when the weather changes, it changes fast.

Any questions, please let me know."

Brent Fleshman

Mr. Ririe asked if the town had a plan or if there is something the town could use to attract more businesses. Mr. Burt stated that the town has property they can deed to them, but they all want to be seen and not tucked away. Chairperson Hugill commented that she had somebody talking to her about having a before an assisted living home. Mr. Burt mentioned that the guy wanting to do the housing development will be phasing it out in four years. He's drafted out two proposals that look great, but Mr. Burt has made suggestions he and his buddy are rewriting them. One of them is doing a mini home section.

Mr. Burt commented that he and Mr. Hugill talked about having a retirement development made with all the services for people, but not necessarily a nursing home. The location that would work is between the soccer field and the well house. Mr. Hugill mentioned that there are many grants for that type of establishment. Mrs. Dimmitt commented that Jackpot isn't an ideal place for older people who need medical services because there isn't a Medicare advantage plan for them, Jackpot is great in the sense that it's not overly populated. Mr. Burt stated that the independent living quarters would have the staff to care for the people and with the shuttle operating to Twin that should also help.

Mrs. Burt stated that she would like to see the agreement regarding the Hayden building because she wants to know what exactly the town can or can't do with it. Mr. Burt stated that from what he remembers there is a clause that states if the building is used for other than organized meetings the town would have to pay two hundred and fifty thousand dollars to the estate. Mrs. Burt commented that she thinks it's in a great location to have tourism there for those that have any questions. Mrs. Dimmitt mentioned that people can be sent to the public works building and she will do her best to answer any question they may have.

Vice-Chairman Mathis asked about Loves, Mr. Burt commented that Loves finally found a contractor, they got the dig tickets, and are finalizing permits. The well has to be capped before they can do any work. Once they start breaking ground they project to be finished in nine months. They will work through the winter.

Mrs. Burt stated that she got a response from the Census people. The Census department will be taking requests for a special census count starting March 2023 and prior to this they will be releasing cost estimates to assist government units. When they are finished, she will be getting an update.

Mr. Ririe asked about the X amount of funds that the town would be getting from the dispensary and if that was finalized. Mr. Burt stated that the town is getting 3% and only in beginning of the fiscal year. In the last budget the town only got the first quarter of one hundred and twenty-five thousand dollars that was included in the budget as a line item. If the company decides to match that amount, the board will decide how those funds are used. The next fiscal year the town will see in the budget a full years' worth of funds. Chairperson Hugill commented that the company has also said that the town can submit a list of items the town would like to see. The 3% needs to be a line item in the budget because it's from the State, but the match can be saved or spent how the board decides would be best.

Mr. Ririe asked Mr. Burt if he had any big project for the following year that he would like to do. Mr. Burt stated that his main goal is to work on Mr. Hugill's fire station or rebuilding the one he is currently in. One discussion that they have had is once the town assumes the Covered Wagon property than maybe the new fire station could be built there if they found the funding for it. The funding that Valerie has as of now will be used to stabilize both sides of the building. The other project is to get the town event center built.

Mr. Burt mentioned that he sent Travis (Public Work Tech) to get one of the hardest certification's he's ever done which is a playground safety inspector. The playground equipment needs to be inspected every year. Once they know Travis has passed, they will inspect the equipment and the town will most likely be spending money in order to be compliant. They also plan on replacing the vault system and adding a better bathroom in the park area. There are some road projects that he has, Poker Street will need to be developed especially if some projects are followed through. He knows that within the next year or two Ace Drive will also need to be replaced.

He commented that he needs to get the board members a copy of the masterplan for the parks so they can see what is there and what needs to be added. He thinks it would be nice to add another pavilion. The parks and tourism are basically the only things that can be provided to the town. The pavilion there now was put in seven or eight years ago and it was thirty-five thousand dollars. He commented that the masterplan shows an amphitheater in that area also. Mr. Ririe asked about the fishpond, but Mr. Burt stated that with the fowl and flight plan being too low it doesn't work. They cut an area out behind the soccer field, and they just need an outfit to align it. He mentioned that Jack Rabbit Estates is fifty acres and thirty of that in the masterplan is for another park. He commented that the town can promote business, but they can't put any in. The only things in a fund can be developments or parks and recreation things. The town can bring in other programs as the town grows.

Mr. Ririe stated that the biggest thing is housing for the town.

Mr. Burt commented that for the full-time position for the fire department the town will need to reallocate item funds because there is eighty-seven thousand dollars in the general fund, but an additional twenty-seven thousand dollars are needed so they will be expending those funds from the capital improvement which has one hundred seventeen thousand dollars to cover the full-time position. This will have to go through the budget committee in Elko and if approved than there won't be a need for anymore approvals.

CORRESPONDENCE REPORT AND OTHER ITEMS OF DISCUSSION:

1. Discussion and consideration of received correspondence.

CONSENT AGENDA

All matters listed under the consent agenda are considered routine and may be acted upon by the commission with one action without extensive discussion. Any member of the commission or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.

Next Meeting Date – November 24,2022

Chairperson Teresa Hugill stated that the date wouldn't work. Shawn Burt (Jackpot Public Works Superintendent) stated that next meeting would be on January 26, 2023. The normal Advisory Board meeting would be November 10, 2022.

Motion: Bruce Ririe made a motion to accept the next meeting date for the Jackpot Advisory Board Meeting for the date of November 10, 2022, and the Jackpot Advisory Board Bi-Monthly Meeting for the date of January 26, 2023, seconded by Monica Burt. Motion passed.

VOTE:
Aye: Bruce Ririe
Teresa Hugill
Monica Burt
Nay:
Absent:
Abstain

COMMENTS BY THE GENERAL PUBLIC:

Pursuant to N.R.S. 241.020, 2(c) (3), this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on a successive agenda and identified to be an action item.

Shawn Burt (Jackpot Public Works Superintendent) stated that he would like people to inform others that all the public works administration work will be held in the new building and the old public works building will house tourism, food bank, and Helping Hands. The public works shop will still be there also, and the seniors will move to the library once it's approved.

ADJOURN

Motion: Monica Burt made a motion to adjourn the meeting, seconded by Bruce Ririe passed.

VOTE: Aye: Shawn Mathis
 Bruce Ririe
 Teresa Hugill
 Monica Burt
 Nay:
 Absent: Alex Torrero
 Abstain:

Meeting adjourned at 7:18 pm.