



**TOWN OF JACKPOT, NEVADA  
ADVISORY BOARD**

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**Board Members**

Teresa Hugill  
Shawn Mathis  
Bruce Ririe  
Monica Burt  
Alex Torrero

**Jackpot Staff**

Shawn Burt  
Brian Hugill  
Beth Lamb  
Shelly Hester  
Maria Salas

**JACKPOT ADVISORY BOARD  
MINUTES**

**THURSDAY, October 13, 2022**

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**6:00 P.M. CALL TO ORDER:**

The meeting of the Jackpot Advisory Board was called to order by at 6:00 pm mountain standard time on October 13, 2022, in meeting room of the Jackpot Senior Center Building, Jackpot, Nevada.

**ROLL CALL:**

Members Present: Teresa Hugill  
Shawn Mathis  
Bruce Ririe  
Monica Burt

Absent: Alex Torrero

Others Present: Shawn Burt, Jackpot Public Works Superintendent  
Gustavo Estrada, Public Works Lead  
Theresa Dimmitt, Jackpot Helping Hands, Tourism, & SC  
Kristie Wells, Jackpot Fire  
Lyndsey Merryman, Jackpot Recreation Center  
Stormi, McCarthy, Jackpot Combined School  
Deborah Ostertag, Jackpot Combined School  
Mike Christensen, Raft River Electric

**INSTRUCTIONS TO THE GALLERY:**

Chairperson Teresa Hugill advised the public to step to the front of the room to identify themselves and to speak clearly for the record. He stated that they should try and not speak out of turn or among themselves. If anybody has a cell phone it should be muted and if a call needs to be answered, it must be taken outside.

**PLEDGE OF ALLEGIANCE:**

Chairperson Teresa Hugill led the pledge of allegiance.

## **COMMENTS BY THE GENERAL PUBLIC:**

Pursuant to N.R.S. 241.020, 2 (c) (3), this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on a successive agenda and identified to be an action item.

No. Comments.

## **TOWN OF JACKPOT**

- a. Raft River Electric Company update of the electrical service provided to the town of Jackpot.

Mike Christensen (Raft River Rural Electric) stated that there haven't been any issues that they have been made aware of. He mentioned that they are working on their budgets and project planning for the following year. The lead times are still crazy with most of the materials and transformers which he imagines everybody is dealing with this issue.

Mr. Christensen commented that all of the board of directors were in the town the previous month for strategic planning. They went golfing afterwards and everybody commented on how great the golf course looked, they were impressed. Bruce Ririe also spoke to the board about issues with the power in the past.

Mr. Christensen mentioned that Mandi Hitt (Raft River) is working on things for the town Christmas party and Tara Norris (Jackpot Event Coordinator) is welcomed to get ahold of Mandi.

Vice-Chairman Shawn Mathis commented that the previous Friday around seven thirty or seven forty-five in the morning there was a three second power bump. Mr. Christensen commented that he would investigate it. He thanked the board and commented they are appreciated. Chairperson Teresa Hugill thanked him.

- b. Nevada Health Center update.

Kerrie Preston (Jackpot Clinic Practice Manager) was absent, no report given.

- c. Discussion and consideration to approve having bimonthly advisory board meetings. The second meeting would be held on the fourth Thursday of each month.

### **ACTION ITEM**

Chairperson Teresa Hugill commented that this something that have been talking about because there are many things happening in the town and it's convenient to have a second meeting within a two-week period especially if there are things that need to be addressed. She stated that if the board members are willing to do this, she would like their input on the time and date. Vice-Chair Shawn Mathis commented that he thinks it should be the fourth Thursday of the month, so it's consistent with the other meeting.

Monica Burt (Jackpot Advisory Board member) commented that Raft River wouldn't need to attend the second meeting.

Chairperson Hugill stated that in first meeting of the month the reports would be given. The second meeting is just for things that may arise in the town. Bruce Ririe (Jackpot Advisory Board member) commented that he liked the idea. Chairperson Hugill mentioned that if the board agreed to the meetings these would be set meetings each month. There are few things that have come up and she would've liked the board to have been a part of those. This meeting will have an agenda that will be posted, and a quorum will be needed. Shawn Burt (Jackpot Public Works Superintendent) mentioned that by having this second meeting the board will be aware of things that need approval prior to those items going to the County Commissioners. The commissioners meet on the first and third week of the month, so the meeting on the second and fourth week of the month works well. Chairperson Hugill mentioned that this will also be beneficial because if there is an item regarding the town on the Commissioners agenda than a board can possibly attend.

**Motion: Monica Burt made a motion to approve having a second meeting each month, seconded by Bruce Ririe.** Motion passed.

**VOTE:**

Aye: Shawn Mathis  
Bruce Ririe  
Teresa Hugill  
Monica Burt

Nay:  
Absent: Alex Torrero  
Abstain

- d. Discussion and consideration to approve the Christmas flyers.  
**ACTION ITEM**

Chairperson Teresa Hugill stated that maybe people interested in participating in the house decoration contest should register their homes because last year some people were upset because they didn't have their lights on. Monica Burt (Jackpot Advisory Board member) commented that she liked the idea. Vice-Chair Shawn Mathis mentioned that people could also submit pictures of their homes so those can be judged. Chairperson Hugill stated that it may be a good idea to extend the home lighting contest longer instead of it being announced at the Christmas party. The other board members agreed.

**Motion: Bruce Ririe made a motion to approve the Christmas party flyer and hold-off on the Christmas light contest, seconded by Vice-Chair Shawn Mathis.** Motion passed.

**VOTE:**

Aye: Shawn Mathis  
Bruce Ririe  
Teresa Hugill  
Monica Burt

Nay:  
Absent: Alex Torrero  
Abstain:

- e. Discussion and consideration to approve the code of conduct for the Senior Center.

**ACTION ITEM**

Vice-Chairman Shawn Mathis read the code of conduct. Monica Burt (Jackpot Advisory Board member) asked if there was a copy of the disciplinary actions outlined. Theresa Dimmitt (CEO Jackpot's Helping Hands /Food Pantry & Senior Services) stated that she would work on that form next. She mentioned that with more people attending the senior center for activities it has been brought to her attention that there needs to be a consistent code of conduct that is in writing. There have been a few incidents at the senior center where people have been heated or others have started soliciting from patrons. She doesn't want people to stop showing up because they are made to feel uncomfortable. The code of conduct is the solution they came up with.

She worked with Bill (Senior Center Director), the current volunteers, and looking at other senior center's code of conduct to come up with the form presented to the board. Mrs. Burt mentioned that she would add something about pictures because some people may not be comfortable with having their pictures taken or posted on social media. Vice-Chair Shawn Mathis stated that he thinks before the code of conduct is approved, they need to know what the disciplinary actions will be, and he recommended that the item be tabled.

Chairperson Teresa Hugill stated that it sounds like the board isn't convinced on what will be on the disciplinary action form, so both the code of conduct and the disciplinary action form should all be approved at once.

Mrs. Dimmitt commented that if anybody had any suggestions or ideas as the disciplinary actions to make her aware because she isn't thrilled with the ideas she has found online. She would like for people just to be kind. Chairperson Hugill asked if senior center's disciplinary action form could be modeled after another senior center like the one in Wells or Elko. Mrs. Dimmitt stated that she would look into theirs, but they have bigger facilities and more people compared to the town. She mentioned that if she gives somebody a warning everybody will know because it's a small group who attends the activities. The people who are the problem for the senior center are also the problem in the town. These people are the ones who need the services the most, so it's hard trying to figure out how to reprimand them.

Vice-Chairman Mathis stated that Mrs. Dimmitt needs to reprimand them because that will make everybody aware that they can't act out and if they don't like the rules than they can find another place. Chairperson Hugill commented that she would visit with Mrs. Dimmitt in the week to help her look for other rural senior centers to see how they handle things like this.

Betty Marquez (Jackpot Public Works Administration) commented that they all should consider the fact that if the senior center moves to another building there will be different rules they will need to abide by. Vice-Chairman Mathis mentioned that the senior center will need to conform to those rules also.

**Motion: Bruce Ririe made a motion to table this action item until they receive further information, seconded by Vice-Chair Shawn Mathis. Motion passed.**

**VOTE:**                   Aye: Shawn Mathis  
                                  Bruce Ririe  
                                  Teresa Hugill

Monica Burt  
Nay:  
Absent: Alex Torrero  
Abstain:

**JACKPOT COMBINED SCHOOL  
NON ACTION ITEM**

**1. Jackpot Combined School update.**

Deborah Ostertag (Jackpot Combined School Counselor) thanked the emergency services for the fire prevention assembly the previous day. It went over well. They were informed about the Christmas decorating tree contest for all thirteen grades and not twelve.

Cheryl Birrer (Jackpot Combined School P.E teacher) thanked the town for letting the school use the facility. There are twelve students in her class, and they use the facility two to three times a week. She and Beth Lamb (Jackpot Aquatic Center) are working on a swimming schedule for the seventh, eighth, and ninth grade students. The only issue she is having is figuring out the time to get the students to the pool, get them out in time, and back to the high school. She and Beth have planned to start the week prior to Thanksgiving break to see how it will work out.

Mrs. Birrer commented that the facility is wonderful because it has a pool and weights. She appreciates that they can use the facility especially because it's bigger than the school's weight room. Chairperson Teresa Hugill stated that she was glad to hear that things are working well.

**1. Golf Course operations update.  
NON ACTION ITEM**

Brent Fleshman (Jackpot Golf Club) was absent, no report given.

**JACKPOT TOURISM  
NON ACTION ITEM**

**1. Tourism's operations update.**

Theresa Dimmitt (Tourism) stated that the website calendar is updated with events or meetings happening. She has received positive feedback on the website. She mentioned that she's getting many incoming calls on the tourism phone. She is also waiting on the Elko recreation board to see if she will have the funds to pay the deposit for the message board in time because the tourism account can cover half of the deposit now to secure the current rate, but she doesn't want to do that without being certain that there will be more funds from the recreation board.

Mrs. Dimmitt mentioned that she would like to visit with Bruce Ririe (Jackpot Advisory Board member) in order to figure out details on the permission from Penn regarding the location of the sign prior to her paying any funds.

**JACKPOT'S HELPING HANDS FOOD BANK & SERVICES**

1. Jackpot's Helping Hands Food Bank and Services update.  
**NON ACTION ITEM**

Theresa Dimmitt (CEO Jackpot's Helping Hands /Food Pantry & Senior Services) stated she and Bonnie Yoman (Helping Hands Volunteer) attended a Food Bank of Northern Nevada conference. This is the bank that supplies the food pantry with food and the amazing public work guys drive twice a month to Wells to load the food and unload at the food pantry.

She received an impact report for fiscal year 2022 which details the following:

Total pounds distributed: 37,730

Percentage of Fresh Produce: 44% of total pounds is from fresh produce which is higher than the standard 20%

Total People Served: 795

Total Households Served 446

Mrs. Dimmitt thanked Shelly and Brad Hester for taking the extra produce and distributing it among community members who don't go to the food pantry. The goal of the food bank and the food pantry is to help people become self-sufficient enough that they won't need to continue needing the food pantry.

Helping Hands is an outreach partner and there were nine new applicants processed in the last fiscal year. Helping Hands has a one hundred percent approval rate through the Health and Welfare Department because of the representatives that work with the client to get all the information and documentation together that they will need.

Mrs. Dimmitt mentioned that Helping Hands received a plaque and a press release for being awarded the 2022 Best of Jackpot Award. This will help when she starts submitting grants. She mentioned that the clothes closet, and the food pantry are in the public works building. The clerk will be moving to the senior center building and Mrs. Dimmitt will be in the clerk's old office. The side of the building with the food pantry and clothes closet will be mostly community services. This keeps everything centrally located and she won't have to move between buildings.

She commented that she would like to visit with Shawn Burt (Jackpot Public Works Superintendent) regarding the requirements for the transit driver because she thinks they may need to be different to what Elko requires. She would also like to reevaluate the duties and requirements for the nineteen-hour employee, so that maybe there is applicants interested. She posted the job on Facebook and people have asked about trips to Twin, but a driver is needed before anything else.

Monica Burt (Jackpot Advisory Board member) asked about the meaning of Oasis user. Mrs. Dimmitt stated that it means she uses the Food Bank's computer system for the food pantry.

## **JACKPOT SENIOR CENTER**

2. Senior Center operations update.

Bill Dimmitt (Jackpot Senior Center) was absent. Theresa Dimmitt stated that it's going well. There is Bingo on Wednesdays, and more people are getting involved.

There is a poker club on Fridays from two to five or six. relayed the report. The breakfasts are being served, but those might change. There are three dedicated and amazing volunteers who participate with the seniors. If the senior center is moved to the library or recreation center, there are more opportunities to use the school students or other people who use those facilities to interact with the seniors. This will help meet the goal of intergenerational activities.

She mentioned that the Bill is considering his resignation because he has a full-time job. There are a few people who may be interested, and she would like for people to be made aware of the position. This person should be enthusiastic, patient, and willing to work with seniors.

## **JACKPOT EVENTS**

3. Event operations update.

Tara Norris (Jackpot Events Coordinator) was absent. No report given.

## **JACKPOT RECREATION CENTER**

- A. Recreation Department operations update.  
**NON ACTION ITEM**

Beth Lamb (Jackpot Aquatic Center) was absent, Lindsey Merrymen relayed the report. She stated that the pool liner will be installed starting the thirty first and it's a two-week project. The pool will close on the twenty-seventh of the month to get it drained and cleaned. There is a birthday at the end of the month. The facility usage is busiest on Monday's, and they are averaging thirty-two people per day. On Friday's and Saturday's, they are still getting lap swimmers.

She mentioned that for the last month they deposited five hundred seventeen dollars and some cents.

Chairperson Teresa Hugill asked how many new memberships the recreation center had. Mrs. Merrymen stated that there have been more recurring memberships. In the last week they had many tourists attend the facility and workout. The tourist suggests that the facility be promoted as an exercise facility because there are people in town who would like to exercise.

Chairperson Hugill asked if this is something that could be added to the website on the recreation center page. Theresa Dimmitt (Jackpot Tourism) stated that on the recreation center's heading she could include gym to it. Mrs. Merrymen mentioned that there hasn't been too much interest from the seniors other than two regulars who work out.

## **JACKPOT PUBLIC WORKS**

1. Public Works water, sewer, landfill, streets, and operations update.

Gustavo Estrada (Jackpot Public Works) stated that they finished paving and painting Dice Road. They finished sealing and painting Gurley. They have finished taking out the concrete at the golf course and the following week they will be pouring the new concrete.

This will be done in the front of the golf course.

Chairperson Teresa Hugill asked about putting in one more disc golf basket to get people closer to the parking lot and not having them go over the greens.

Theresa Dimmitt (Jackpot Tourism) thanked the public works department for their help and mentioned that they have been busy along with Betty Marquez (Jackpot Public Works Administration) and Shawn Burt (Jackpot Public Works Superintendent) moving, painting, and organizing. The work they do goes unnoticed most of the time, but they are appreciated.

## JACKPOT SAFETY / FIRE

### 1. **Jackpot Ambulance**

- a. Jackpot Ambulance operations update.

Shelly Hester (Jackpot ambulance) stated that for the previous month they had twenty-one calls and nine of those were transports. She checked on the ambulance again and they are still arguing with the insurance over it. She doesn't know if the repairs have started on it, and she tried to get information from Elko, and nobody knows anything about it and the incident happened August sixth.

### 2. **Jackpot Fire Department**

- a. Jackpot Fire Department operations update.

Kristie Wells (Jackpot Fire) stated that there were thirty-seven calls, one of them was a car fire, a couple of those were standbys from the car races, the rest were medical calls. They did some hydrant testing and gave each hydrant a fresh coat of bright red paint. They have also done some inspections and did the fire prevention workshop at the school.

## **Elko County Sheriff's Department**

- a. Sheriff Office operations update.

Aitor Narvaiza (Elko County Sheriff) reported that there two ongoing missing cases, a deceased body that was found, seven deputy assaults at the correction facility, a suspect with stolen weapons and vehicle led to a three day chase was finally apprehended in Oregon, there was a seized vehicle with many stolen guns, citations and calls have increased in the town of Jackpot, the deputies have all received their MDT's and are waiting to have them installed in their vehicles, these will help with response time.

He commented that deputies responded to 2041 calls last month which is 1600 more than the prior year.

There are a total of thirty domestic calls and are down compared to last year, suicide calls have increased to prior years including in the jail. There were five suicide attempts that were prevented by deputies. They are thinking of having a secure area for those suffering with mental health issues. Deputies Holladay were both in altercations one was punched and the other one was sent to the hospital, but both are okay.

Bruce Ririe (Jackpot Advisory Board member) mentioned that he's had good interactions with Deputy Pace and Holladay.

Mr. Narvaiza complemented the deputies on their work, and they will continue to work through these busy times.

### **ACCOUNTS PAYABLE**

1. Discussion and consideration of the Town of Jackpot Accounts Payable.

### **CORRESPONDENCE REPORT AND OTHER ITEMS OF DISCUSSION:**

1. Discussion and consideration of received correspondence.

### **CONSENT AGENDA**

All matters listed under the consent agenda are considered routine and may be acted upon by the commission with one action without extensive discussion. Any member of the commission or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.

Approval of Minutes – September 15, 2022

Next Meeting Date – November 10, 2022

Vice-Chair Shawn Mathis commented that the following meeting would be on October 27, 2022, and at that meeting the November 10, 2022, meeting would be presented.

**Motion: Bruce Ririe made a motion to accept the minutes for the Jackpot Advisory Board Meeting for the date September 15, 2022, and the next meeting date for the Jackpot Advisory Board Meeting for the date of October 27, 2022, seconded by Vice-Chair Shawn Mathis. Motion passed.**

**VOTE:**

Aye:	Shawn Mathis
	Bruce Ririe
	Teresa Hugill
	Monica Burt
Nay:	
Absent:	Alex Torrero
Abstain	

### **ADVISORY BOARD MEMBERS AND STAFF COMMENTS**

This time is devoted to comments by Advisory Board Members and/or Staff for general information or update purposes. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

Monica Burt (Jackpot Advisory Board member) stated that there is a Special Census, and the town is interested in having it done because during Census 2020 there were many people moving out of town which isn't great representation of the town's population. She presented a list of requisites that the town would need to do along with things that the town will need to pay and after going through those requisites it was concluded that the town should wait until 2025.

Chairperson Teresa Hugill thanked the various town departments for all their work. She thanked the Jackpot School for using the facility with the students. She congratulated Theresa Dimmitt (Jackpot Helping Hands) for the plaque she received. She also complimented the job the deputies are doing in the town.

Bruce Ririe (Jackpot Advisory Board member) commented that there are so many people who do things for the town, and it would be nice to recognize them because there are many people who don't the person doing the work.

Vice-Chairman Shawn Mathis stated that everybody is doing a great job.

### **COMMENTS BY THE GENERAL PUBLIC:**

Pursuant to N.R.S. 241.020, 2(c) (3), this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on a successive agenda and identified to be an action item.

Hayden Horn (M.S.V Racing) stated that they had so much fun, and he thanked the public works department, fire/EMT department, police officers, and all the volunteers that made the races possible. They had a fundraising race and they raised funds for the city of Jackpot afterschool program. The amount raised was six hundred and fifty dollars and Magic Valley Mopar matched the amount. Mr. Horn presented the funds to the school. He mentioned that there would be a group of them at the trunk or treat and they would try and participate in more town events.

Matthew Merryman (Jackpot resident) commented that he wanted to praise the town board, the public works department, fire department, the school, and everybody that is a part of the town and its activities. The growth he's seen in the town in the last year is amazing and he's wanting to participate more.

### **ADJOURN**

**Motion: Monica Burt made a motion to adjourn the meeting, seconded by Bruce Ririe.**  
Motion passed.

**VOTE:**                   Aye: Shawn Mathis  
                                  Bruce Ririe  
                                  Teresa Hugill  
                                  Monica Burt

Nay:  
Absent: Alex Torrero  
Abstain:

Meeting adjourned at 7:26 pm.