



TOWN OF JACKPOT, NEVADA ADVISORY BOARD

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Board Members

Teresa Hugill
Monica Burt
Monique Gollihar
Jeff Young

Jackpot Staff

Shawn Burt
Gustavo Estrada
Betty Marquez
Maria Salas
Theresa Dimmitt
Brian Hugill

JACKPOT ADVISORY BOARD MINUTES

THURSDAY, May 9, 2024

6:30 P.M. CALL TO ORDER:

The meeting of the Jackpot Advisory Board was called to order by Chairperson Monica Burt at 6:30 pm mountain standard time on May 9, 2024, in the meeting room of the Jackpot Administration Building, Jackpot, Nevada.

ROLL CALL:

Members Present: Monica Burt
 Teresa Hugill
 Larry Lineberry
 Jeff Young

Absent: Monique Gollihar

Others Present: Shawn Burt, Jackpot Superintendent
 Gustavo Estrada, Public Works Lead
 Brian Hugill, Jackpot Fire Department
 Corey Rice, Elko County Surveyor and Senior Planner
 Laura Cortez, Jackpot Recreation Center
 Theresa Dimmitt, Jackpot Tourism
 Norma Huerta, Jackpot Combined School

INSTRUCTIONS TO THE GALLERY:

Chairperson Monica Burt advised the public to step to the front of the room to identify themselves and to speak clearly for the record. She stated that they should try and not speak out of turn or among themselves. If anybody has a cell phone it should be muted and if a call needs to be answered, it must be taken outside. She commented that everybody needs to wait their turn to speak, and the speaker needs to step-up to the podium to state his/her name. There shouldn't be side conversations or comments and she thanked everybody for their cooperation.

PROCEDURE

Time Limits: Public comments are welcome during the Public Comment periods at the beginning of the meeting, the end of the meeting, and during specific agenda items.

Comments made during the Public Comment periods at the beginning and end of the meeting are limited to **7 minutes** per person. Persons with presentations or comments longer than **7 minutes** should contact the County Administrative Offices to have the item placed on the agenda for discussion. Additionally, the Chair of the Board may limit public comment during a specific agenda item. If the Chair of the Board decides to limit public comment during a specific agenda item, the Chair shall announce, prior to taking any public comments on that specific agenda item, that the Public Comments on that specific agenda item are limited to **7 minutes** per person.

Chairperson Monica Burt stated that the public would be limited to 7 minutes per person, but not those making the presentation. Those interested in presenting anything would need to go to the administration office in order to have them add their items to the following agenda.

PLEDGE OF ALLEGIANCE:

Chairperson Monica Burt led the pledge of allegiance.

COMMENTS BY THE GENERAL PUBLIC:

Pursuant to N.R.S. 241.020, 2 (c) (3), this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on a successive agenda and identified to be an action item.

No Comments.

**TOWN OF JACKPOT
FOR POSSIBLE ACTION**

E1. Application 24-4000-0003, Derrick and Darrell Jack

Discussion and consideration of Application 24-4000-0003, Derrick and Darrell Jack, requesting a Conditional Use Permit to accommodate a mobile home park (1 mobile home).

APPLICATION: An application submitted by Derrick and Darrell Jack requesting a Conditional Use Permit to accommodate a mobile home park (1 mobile home) on a Highway Services and Commercial Tourist (C2) zoned parcel to be used as a caretaker single family residence. Per ECC 4-4-5 (B-9 & C).

LOCATION: APN 009-007-004. Being Parcel 1 of the Grant, Bargain, and Sale Deed for Darrell E Jack, filed in the office of the Elko County Recorder, as file No. 626361. Being a portion of the SE ¼ of the NE ¼ of Section 11, Township 47 North, Range 64 East, M.D.B.& M., Elko County, Nevada.

APPLICANT: Derrick and Darrell Jack

OWNER: Darrell E Jack

FOR POSSIBLE ACTION

24-4000-0003, Staff Report_Jack, Derrick_CUP.pdf (See Attachment)

Corey Rice (Elko County Surveyor and Senior Planner) stated that this is a pretty simple conditional use permit application. Derrick would like to install a new home for him to move into. The parcel is currently zoned commercial which is why he is having to get a conditional use permit and staff is recommending approval, so if there are any questions feel free to ask. Chairperson Monica Burt stated that she looked at it and it's out of the way and not in the middle of anything. Jeff Young (Jackpot Advisory Board) commented that it won't be in the front of anything, so he has no problem with it. Larry Lineberry (Jackpot Advisory Board) asked if the home would be lived in most or all of the time. Mr. Rice stated that Derrick and his family would be living in it. Chairperson Burt asked if a road would be built off to the side and Mr. Rice stated that they will have to cut a road in, and he will work with him on addressing the easements in that area.

Motion: Jeff Young moved to go ahead to allow this, seconded by Larry Lineberry. Motion passed.

VOTE:

Aye: Monica Burt
Larry Lineberry
Jeff Young

Nay:

Absent: Monique Gollihar
Teresa Hugill

Abstain:

E2. Discussion and consideration to notify cancellation of future Tuesday's Advisory Board meetings due to lack of action items and reports, decision will be made prior to the agenda deadline.

NON-ACTION ITEM

Chairperson Monica Burt stated that she had this added because she figured that there isn't a lot going on always at Tuesday's meetings and the board members are busy, so she thought the Tuesday meetings can be done, if necessary, but not every month. Jeff Young (Jackpot Advisory Board) commented that it would be at will. Chairperson Burt stated that yes, and Shawn Burt (Jackpot Superintendent) would provide the board members with notification that a Tuesday meeting would need to be scheduled for that particular month and the notices will be posted in time. Mr. Young asked if this is something that should be put on the app, so it pushes a notification if the board has a meeting. Chairperson Burt stated that they could do that.

Mr. Burt commented that if something needs to be tabled during or at the end of the meeting then the board will automatically assume that there will be a Tuesday meeting. He mentioned that if there is something that comes up on his end or somebody's end and a discussion needs to be held than everybody will be made aware of the scheduled meeting. Mr. Young asked about the timeframe. Mr. Burt commented that the meeting information needs to be posted seventy-two hours before the meeting. Larry Lineberry (Jackpot Advisory Board) commented that they could do a week or ten days just to make sure they are in good shape. Mr. Burt stated that if they can't make it within the timeframe stipulated, they will have to wait until the next scheduled meeting. Mr. Young mentioned that this isn't an action item.

Chairperson Burt stated that it isn't because she wanted to see if everybody felt the same way and it didn't need to be an action item because they are just not going to do a Tuesday meeting every month if they don't have to. Mr. Lineberry commented that he thinks this is efficient if there isn't anything going on and sometimes there won't be. Chairperson Burt commented that she thought it would be better for everyone and the clerk who has to transcribe all the notes and have them ready by the next meeting. The board members present all agreed that it was a great idea.

RAFT RIVER RURAL ELECTRIC COMPANY
NON-ACTION ITEM

1. Raft River Electric update.

Mike Christensen (Raft River Electric) was absent, but he emailed his report and Chairperson Monica Burt read the following.

I will not be in attendance at tonight's meeting. It is our district track meet, so I will be there. I don't have any reporting outages over the last month. We have had a couple of new services in town that have been completed. We are planning on attending the Jackpot Cleanup on the 23rd of May and will be cooking burgers and hotdogs.

Thanks,
Mike Christensen
Operations Superintendent

Shawn Burt (Jackpot Superintendent) commented that Raft River will also be doing a presentation at the school science fair. It will be an LED light bulb treadmill bike thing. Theresa Dimmitt (Jackpot Tourism) commented that the electricity training that they did a few years ago was something the school would enjoy.

NEVADA HEALTH CENTER
NON-ACTION ITEM

1. Nevada Health Center update.

No Representative present.

JACKPOT COMBINED SCHOOL
NON-ACTION ITEM

1. Jackpot Combined School update.

Norma Huerta (Jackpot Combined School) stated that on May 14th will be the school's Science night and Raft River will be there. The kindergarten orientation will be on the 20th. The school will be participating in the town cleanup on the 23rd and field day will be on the 31st. Chairperson Monica Burt asked when graduation would be, and Mrs. Huerta stated that it would be June 6th. Shawn Burt (Jackpot Superintendent) mentioned that the parade would be on the 5th, line up would be at 6:30, and it would start at 7. He commented that Shelly would be working with them on the route.

JACKPOT GOLF COURSE

NON-ACTION ITEM

1. Golf Course operations update.

Brent Fleshman (Jackpot Golf Club) was absent. Chairperson Monica Burt asked if the golf course was open. Larry Lineberry (Jackpot Advisory Board member) commented that it's open and that it's too small.

JACKPOT TOURISM & SENIOR CENTER

NON-ACTION ITEM

1. Jackpot Tourism updates.

Theresa Dimmitt (Jackpot Tourism) stated that the Nevada Lieutenant Governor would be in the town on June 6th to do a tour of the community. They will be meeting with some of the tourism partners. The Lieutenant Governor will do a tour of Cactus Petes Resort and Casino since this is where he will be staying. He will take a tour of the golf course and will be hitting some balls at the driving range. He and a group of people will have dinner at 6pm at the Desert Room. The date and time were preestablished by him. She mentioned that Tourism and the Senior Center had a craft fair and it brought in many people that stayed in the local hotels and ate at restaurants, all the vendors except two were from out of town. The craft fair brought in eight hundred dollars for the senior services and the non-profit. She asked if anybody knew of anything that should be put up on the digital board to let her know because she could use the practice. She posted the craft fair from the previous weekend and the M.A.S.V races happening the following weekend on board. People could also rent out a space for a couple of days to congratulate somebody on their birthday or anniversary, hotels or businesses could also pay to have an event happening advertised on the board, Thrive submitted a form when they wanted people to park across the street. She also asked if anybody sees something that needs to be changed or added to the website to let her know. Chairperson Monica Burt asked Mrs. Dimmitt if she had advertised renting the space on the board at the post office, especially since graduation is approaching. Mrs. Dimmitt stated that she hadn't, but she would make a flyer and she would also post it on Facebook.

2. Senior Center updates.

This item was covered in the section above by Theresa Dimmitt (Jackpot Tourism).

JACKPOT EVENTS

NON-ACTION ITEMS

1. Event operations update.

Kristie Wells (Event Coordinator) was absent. Chairperson Monica Burt commented that the Fourth of July would be coming up. Larry Lineberry (Jackpot Advisory Board member) stated that he would like to talk about it at the next meeting. He will have some initial stuff and they could trade information. He doesn't think that decisions need to be made he just wants to see where everything is at. He wants to make sure he has enough, and he knows what else is going on around the concert part. Chairperson Burt asked about Founders Day because it's in two weeks.

Shawn Burt (Jackpot Superintendent) commented that it would be the following weekend and that it would most likely be postponed. There have been many things happening in the previous week and the staff has been busy. The last thing he heard was that there wasn't anything set for it. This year it will be postponed and one nice thing about it is that there will be additional funding for the 4th of July for other things. Chairperson Burt stated that it sounds like a good idea. Mr. Burt commented that one event is worked on at a time, so now the focus will be on the 4th of July. The fireworks have been ordered and the deposit has been paid, now they just need to figure out an itinerary for the day. He commented that they will be letting the Founders Day slide this year. Chairperson Burt commented that she is looking forward to this event, but it would have to be organized fast and there isn't much time.

JACKPOT RECREATION CENTER

NON-ACTION ITEMS

1. Recreation Center Department operations update.

Laura Cortes (Jackpot Recreation Center Lead Lifeguard) stated that the Mother's Day event is currently in process at the facility. They will be getting certified on the tenth and eleventh. In the month of April there have been three new gym memberships and three family gym memberships. The deposit for April was nine hundred forty-seven dollars.

JACKPOT PUBLIC WORKS

NON-ACTION ITEM

1. Public Works water, sewer, landfill, streets, and operations update.

Gustavo Estrada (Jackpot Public Works lead) stated that they just turned on the irrigation, so everything is back online, and the grass should start getting green. There are new streetlights around the town and Raft River helped with those. There are streetlights going out to the soccer field and well 6, this should cover the streetlights in that area. There are spotlights for the soccer field so people can play at night when it gets dark and it's cooler in the summer. The lights will have a one-hour timer, so they won't be left on. They have photocells on them so during the day they will be shut off and if the timer is defective the lights will shut off. There are two new lights at the basketball court also and those are on an hour timer. The public works team has been cleaning streets and doing other things around town, once the weather warms up, they will start getting busier. They are trying to get all the maintenance done on things before they start using them. Larry Lineberry (Jackpot Advisory Board member) asked about what was happening at the golf course. Mr. Estrada stated that the State is the one working out there on the radios because he knows that they have issues with the signals.

JACKPOT FIRE/AMBULANCE/SAFETY

1. Jackpot Fire Department operations update.

Shelly Hester (Fire/Ambulance) commented that they had just arrived from a call, so Brian Hugill (Jackpot Fire Chief) should be around. The fire department had twenty-one calls last month. Mr. Hugill wanted her to inform the board that the engine is in the town. He went to Las Vegas the previous week to pick it up and it's parked outside for those who want to look at it on their way out. He has started working on some of the wildland refreshers classes since wildland season is coming. They have been busy in the station and getting things done. Chairperson Monica Burt commented that the fire truck looks good.

2. Jackpot Ambulance operations update.

Shelly Hester (Fire/Ambulance) stated that on the ambulance side they had seventeen calls, three were ground transport, one air transport, and the rest were refusals. They did several fire department standbys, so when the fire department goes out the ambulance crew will standby in case something happens. She mentioned that Stacie Martinez completed her EMT class and is scheduled to take the test in a month. The town may get one more EMT.

3. Elko County Sheriff's operations update.

No representatives present.

**CORRESPONDENCE REPORT AND OTHER ITEMS OF DISCUSSION:
NON-ACTION ITEM**

1. Discussion and consideration of received correspondence.

Chairperson Monica Burt asked the clerk if there was any other correspondence other than the Raft River email, the clerk stated that no.

**CONSENT AGENDA
ACTION ITEM**

All matters listed under the consent agenda are considered routine and may be acted upon by the commission with one action without extensive discussion. Any member of the commission or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.

Approval of Minutes – DRAFT Jackpot Advisory Board April 23, 2024
(This material is available upon request.)

Chairperson Monica Burt stated that the next meeting would be June 13th and not May 28th or May 21st.

Next Meeting Date – June 13, 2024

Motion: Larry Lineberry moved to approve the minutes and select June 13th date, seconded by Jeff Young. Motion passed.

VOTE:
Aye: Monica Burt
Teresa Hugill
Jeff Young
Nay:
Absent: Monique Gollihar
Abstain:

**ADVISORY BOARD MEMBERS AND STAFF COMMENTS:
NON-ACTION ITEM**

This time is devoted to comments by Advisory Board Members and/or Staff for general information or update purposes. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

Chairperson Monica Burt informed Teresa Hugill (Jackpot Advisory Board member) that the board had decided that the board wouldn't be having the second meeting every month and to only have them as needed. Shawn Burt (Jackpot superintendent) will give them notice of when there needs to be a second meeting in said month. This will help with everybody's schedules because everybody is getting busy, so it's a good idea. Jeff Young (Jackpot Advisory Board member) commented that since there is a full board now, they should consider having a co-chair. Chairperson Burt stated that they could or there might be somebody interested in being the co-chair. Mr. Young stated that this should be an action item for the next meeting. Chairperson Burt mentioned that Theresa Dimmitt had said that the Lieutenant Governor would be visiting the town, and she wonders if he would have time to answer questions or if his itinerary is full and he's only dealing with tourism and taking pictures with the press. Mrs. Dimmitt stated that the press wasn't invited, but Ada (Governor's assistant) made it clear that this was a tourism trip only because she did ask about the governor meeting with the town leaders and the answer was this trip was only for tourism partners, they included Brent Fleshman (Jackpot Golf Course), she will reach out to Barton's to see if anybody would like to join them, Bruce Ririe will be joining them, and she hopes Jeff Young will attend since he is the GM at Bartons. The conversation will revolve around tourism since he's been traveling to all the rural areas to try and figure out how tourism can be improved or what can be done or if the tourism department is doing their job right, it will be basically a report card for that department. Chairperson Burt commented that she was hoping they could have a little of his time to address some concerns. Mr. Young mentioned that they could maybe tie-in some concerns in the conversation.

Mr. Burt stated that since attending the meeting with NDOT in the week, they will now be visiting the town within the next couple of weeks. He will be going over all the issues that they have been addressing and complaining about in the last few years. He visited with the head engineer in the district for NDOT and he mentioned that that he wanted to know what was going on with the I11 Corridor. The engineer said that it was already approved, and it will go through Carson City into Tonopah and from there they don't know where it will go. He mentioned that the following Thursday Kimley-Horn who is the town's engineering and consulting firm will be in the town doing groundwork study for the water and well tank, so there will be drill rigs going around town in the upcoming weeks. He commented that other than this everything is moving forward, and things are going good. He stated that he met with Loves, and they purchased the property from Brett Spence where the houses are, and they will be filing for permits and everything. There will only be those 5 homes for now and that is all they are doing. Chairperson Burt asked if they would be getting all the proper engineering plans and everything to get that property where it needs to be. Mr. Burt stated that when he met with them, he went over everything from start to finish on what they will need to do. The houses will only be solely for employees and not community housing. Mr. Young asked Mr. Burt if Loves purchased only the strip up to the road. Mr. Burt stated that they bought the whole lot in between Blue Sky, but not where Thrive is at. He commented that he got all the quotes back in for the housing development for the five hundred thousand dollars and there are two questions that need to be answered.

Once those questions are answered those projections will be presented to the board for approval or denial and then it will go to the County Commissioners. The quotes came under the five hundred thousand dollars for the first five hundred feet which is twenty homes.

Larry Lineberry (Jackpot Advisory Board member) asked about the two trailers near Thrive and if they will ever go away. Teresa Hugill (Jackpot Advisory Board member) commented that she thought they wrote letters and Corey Rice (Elko County Surveyor/Senior Planner) was supposed to get back to her and he didn't. Mr. Burt stated that he would have to talk to Mr. Rice. Mr. Lineberry asked if they could write more letters. Mrs. Hugill stated that her understanding was that they already did the letters. Mr. Burt stated that they did, and Mr. Rice was supposed to have all of that done already and so they will need to have Mr. Rice send another certified letter, Love's told him to remove those trailers and that is why he drug them unto the other lot, but they do need to go away. Mr. Lineberry commented that those are the last ugly things in town. Mr. Burt stated that there are other things and Mr. Lineberry stated that those are the ugliest things. Mr. Burt stated that a nuisance ordinance was sent out and Mr. Spence was starting to do some of the stuff, but those trailers were supposed to already be out of the town, so Mr. Rice will need to send him another certified letter. Mrs. Hugill commented that people are going to end up living in those homes at some point and she is surprised that there aren't people living in them now. Chairperson Burt stated that there are probably critters living in them.

Mr. Burt commented that people may have seen work being done past the churches in the big field and the reason for that is that the mud drag races will be in that area instead of where it was done the year prior. It's more of an open area.

Theresa Dimmitt (Jackpot Tourism) asked Mr. Burt if there was a date for the mud drag races. He stated that in August, but he doesn't have an official date. Mrs. Dimmitt asked him to keep her posted so that she could get it listed and advertised.

COMMENTS BY THE GENERAL PUBLIC:

NON-ACTION ITEM

Pursuant to N.R.S. 241.020, 2(c) (3), this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on a successive agenda and identified to be an action item.

Jeff Young (Jackpot Advisory Board member) commented that people shouldn't forget to unmute their phones.

Gustavo Estrada (Public Works Lead) stated that at the dog park there are people who aren't picking up their dog's poop, so signs will be made and posted by the gates stating that they will be under surveillance to see if this changes things. There are three signs, and they will be posted next week. Chairperson Monica Burt asked if there have been problems with people letting their dogs in the horseshoe area; Mr. Estrada stated that there were some, but they have posted signs that state that dogs need to be kept out of that area. Teresa Hugill (Jackpot Advisory Board member) asked if there are cameras facing the pavilion area because there was writing all over the ground, people are using the charcoal from the grill to write obscene things on the ground, and they cleaned it up as much as they could. Mr. Estrada stated that there are two different sides captured, but it's hard to see it at night and that is when it mostly happens.

Shawn Burt (Jackpot Superintendent) stated that the new horseshoe pit isn't a dog run.

Brian Hugill (Jackpot Fire Department Chief) apologized for being late, but they were out on a call. He asked if there were any questions regarding the new fire truck or anything else at the fire station. He stated that they received a phone call on Saturday from a rural life magazine which covers small towns USA. They wanted to know about the fire department and what its done, somebody told them that they really needed to talk to the town's fire department. The magazine wanted to know what they did during the pandemic and who carried on after that with the food bank, the fireworks show and he directed them towards Brad Hester, they wanted to know about the town of Jackpot, so he has a rough draft and before it's included in the magazine, they would like to visit the town and take pictures. This magazine covers all the small towns in the Western US from Wyoming to Utah. He wanted to give the board a heads up because they will be putting all the information in the magazine. The fire department talked to the magazine about working with the public works department and them working with the fire department, they shared all the entities that work together as one instead of individuals to put this town together. The lady over the magazine called him again and he stated that he needed to talk to the board before anything could be done and that they said it was okay to continue. Jeff Young (Jackpot Advisory Board member) stated that okay and Mr. Lineberry commented that he didn't think it could officially be done this way, but it was okay with him also. Mr. Hugill stated that he would work on getting that done and he was hoping to have the draft for the board, but they had a call south. He asked if the board had any other questions and he welcomed Mr. Lineberry to the board.

The other board members welcomed Mr. Lineberry to the board also and Chairperson Burt mentioned that there was something for Bruce Ririe, but he couldn't make it to the meeting so they will try again at the next meeting. She will be letting him know.

ADJOURN

ACTION ITEM

Motion: Jeff Young moved to adjourn, seconded by Larry Lineberry. Motion passed.

VOTE:

Aye: Monica Burt
Jeff Young
Teresa Hugill

Nay:

Absent: Monique Gollihar

Abstain:

Chairperson Monica Burt commented that people could now turn on their phones in order to receive calls.

The meeting adjourned at 7:03 pm.