



TOWN OF JACKPOT, NEVADA ADVISORY BOARD

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Board Members

Teresa Hugill
Monica Burt
Monique Gollihar
Jeff Young

Jackpot Staff

Shawn Burt
Gustavo Estrada
Betty Marquez
Maria Salas
Theresa Dimmitt
Brian Hugill

JACKPOT ADVISORY BOARD MINUTES

THURSDAY, April 11, 2024

6:30 P.M. CALL TO ORDER:

The meeting of the Jackpot Advisory Board was called to order by Chairperson Monica Burt at 6:30 pm mountain standard time on April 11, 2024, in the meeting room of the Jackpot Administration Building, Jackpot, Nevada.

ROLL CALL:

Members Present: Monica Burt
 Monique Gollihar
 Teresa Hugill
 Jeff Young

Absent:

Others Present: Shawn Burt, Jackpot Superintendent
 Gustavo Estrada, Public Works Lead
 Hayden Horn, MMSV Racing

INSTRUCTIONS TO THE GALLERY:

Chairperson Monica Burt advised the public to step to the front of the room to identify themselves and to speak clearly for the record. She stated that they should try and not speak out of turn or among themselves. If anybody has a cell phone it should be muted and if a call needs to be answered, it must be taken outside. She commented that everybody needs to wait their turn to speak, and the speaker needs to step-up to the podium to state his/her name and address. There shouldn't be side conversations or comments and she thanked everybody for their cooperation.

PROCEDURE

Time Limits: Public comments are welcome during the Public Comment periods at the beginning of the meeting, the end of the meeting, and during specific agenda items.

Comments made during the Public Comment periods at the beginning and end of the meeting are limited to **7 minutes** per person. Persons with presentations or comments longer than **7 minutes** should contact the County Administrative Offices to have the item placed on the agenda for discussion. Additionally, the Chair of the Board may limit public comment during a specific

agenda item. If the Chair of the Board decides to limit public comment during a specific agenda item, the Chair shall announce, prior to taking any public comments on that specific agenda item, that the Public Comments on that specific agenda item are limited to **7 minutes** per person.

Chairperson Monica Burt stated that the public would be limited to 7 minutes per person, but not those making the presentation. Those interested in presenting anything would need to go to the administration office in order to have them add their items to the following agenda.

PLEDGE OF ALLEGIANCE:

Chairperson Monica Burt led the pledge of allegiance.

COMMENTS BY THE GENERAL PUBLIC:

Pursuant to N.R.S. 241.020, 2 (c) (3), this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on a successive agenda and identified to be an action item.

Hayden Horn (MMSV Racing) stated that they have been in the community for three years and they appreciate everything the town does for them. They are licensed in the State of Nevada, and they will be pursuing their grant to build an auto and sports complex. He's not sure how long this will take because it's his first time. They hope to bring in a couple of car shows this year and maybe do some fundraising. He took the time to thank the board.

TOWN OF JACKPOT FOR POSSIBLE ACTION

No items.

RAFT RIVER RURAL ELECTRIC COMPANY NON-ACTION ITEM

1. Raft River Electric update.

Mike Christensen (Raft River Electric) stated that he isn't aware of any power outages or instances in the town. They helped the public works team install some street lighting a couple of weeks ago. He commented that Raft River will be having their annual meeting the following Tuesday, at this meeting the memberships vote for the board of directors and there is a brief overview of the business and what happened in the last year. The voting registration is from 6pm to 7pm and the meeting will start at 7pm. In the meeting there will be the scholarship drawing for the seniors and there were only ten applicants this year. There will be five chosen winners who will receive two thousand dollars. He commented that the ICUA Youth Rally is a weeklong trip, and all paid for in Boise. There will be a scholarship opportunity, they will learn about electric cooperatives, team building exercises, and it will be July 8th-13th. The students will be staying at a college campus. There has never been any student participation from Jackpot. He commented that one thing that happens in the area and is now happening in the Western division (Owyhee) is that there is a career day for the older students, or they maybe are required to do a job shadow, and this is a possibility with Raft River. Raft River has a form that needs to be signed and they make sure the student stays safe. This is great for those that are interested in line work or being an electrician.

Chairperson Monica Burt asked who the students would need to contact, Mr. Christensen stated that himself or Dallen Spencer. He mentioned that Raft River typically helps with the cleanup day in May, and it would be great to know with enough notice what day the town plans to do it. The previous year they attended the cleanup day, but it was cancelled due to a funnel cloud. Chairperson Burt stated that she would check with the public works team. The board commented that they weren't any outages or power bumps to report. Jeff Young (Jackpot Advisory Board member) asked about the substation that Idaho Power was working on. Mr. Christensen stated that he believes so, and this is the one thing that they were missing when they had to swap things out so there were outages. Mr. Young believes this has maybe stabilized everything and maybe this the reason there haven't been any outages or power bumps.

NEVADA HEALTH CENTER

NON-ACTION ITEM

1. Nevada Health Center update.

No Representative present.

JACKPOT COMBINED SCHOOL

NON-ACTION ITEM

1. Jackpot Combined School update.

Katie Estrada (Jackpot Combined School) thanked the board for the upcoming pizza parties for the winning classes regarding the Christmas tree decorating contest. They are excited about it and appreciate it. She commented that Maribel Torrero (Jackpot Combined School) was handing out flyers that they sent out with the students promoting Heritage Day at the school. This has been done for the past three years. The students do things to celebrate their heritage and cultures. She invites everybody to check it out, the teachers are all making a soup from their heritage to serve the community. The students will be doing some songs, performances, and they will be playing games from around the world. She thanked the board for their support. Chairperson Burt commented that it sounds like fun, and she thanked Mrs. Estrada.

JACKPOT GOLF COURSE

NON-ACTION ITEM

1. Golf Course operations update.

Brent Fleshman (Jackpot Golf Club) stated that the golf course would be opening on March 15, 2024. It will be two weeks earlier than last year. The course came out really good and they don't know if there is any snow or mold damage until it starts growing. There wasn't a lot of snow sticking to the ground, it disappeared a lot and came back. It should be good. He has the same crew returning which is nice in this day and age. It could be a good weekend for the town in the next couple of weeks with the basketball tournament which draws many people to the town and if the weather stays good, they will play golf. He is looking forward to opening early. The club house came out good, the water heater blew up, but they have since solved this issue. They replaced it and repainted the area.

JACKPOT TOURISM & SENIOR CENTER

NON-ACTION ITEM

1. Jackpot Tourism updates.

No Representative present.

2. Senior Center updates.

No Representative present.

JACKPOT EVENTS

NON-ACTION ITEMS

1. Event operations update.

No Representative present.

JACKPOT RECREATION CENTER

NON-ACTION ITEMS

1. Recreation Center Department operations update.

Betty Marquez (Jackpot Recreation Center) gave a presentation to illustrate all the changes happening at the recreation center. The gym was the first section that was worked on. The placement of the treadmills was a hazard because if somebody tripped, they would be stuck between the wall and the treadmill, so they were moved. The gym was extending outside of the partition where the wall divides the room for parties. This partition keeps people or children out of the gym area and so when it needed to be up many things had to be carried into that area. It also included things in the lobby. The gym area was completely reorganized and now everything fits within that partition, so when there are events there won't be a need for the employees to rearrange anything. It will be easier to hide the equipment for the event, what was happening during the events was that the gym was closed and people with memberships were upset about not being able to use the facility. The gym can now remain open, and people can check in at the podium and use the door within the partition. She is waiting on a quote for signs that will have the rules regarding the gym area because there have been issues in the past with underage children working out that shouldn't have been. The facility is also being managed by underage children most of the day, they are the ones supervising so there could be an incident with underage children supervising other underage children. There can't be anybody under eighteen working out in the gym alone and ages twelve-seventeen need to have an eighteen year old or older person with them supervising them. Shawn Burt (Jackpot superintendent) mentioned that there are insurance reasons behind the working out ages. Mrs. Marquez commented that in the past many rules weren't being followed and they are being implemented now to abide by the insurance, so people are being retrained and they are learning the reasons why things are changing. The lobby area has also been transformed because the items there were heavy, and they had to be moved each time there was a party into the gym area. The rock climbing wall was taken down because it was only bolted from the top. There were only six bolts holding the two inch plywood and the handles were only drilled into the plywood itself, hence why the employees were constantly having to redrill them. The climbing wall was always covered because it was a hazard, so it was removed. There is now simpler furniture in the lobby area because it's easier to move around for event setups. There will be wall games for children set up where the climbing wall used to be. The games will stay in that place and there won't be any small pieces that can be lost. There is still a conference table for people to use when they need to fill out paperwork.

The table is made up of two smaller tables that can easily be taken down or moved. She mentioned that the public works team is spot testing the kitchen floor and potentially it can be done to the entire lobby because replacing the tile is an expensive project. The kitchen floor will require another coat, a finisher, and a waxing in order to see how it will turn out, if this works this will be done in the lobby at a future time. There will be a sign with pricing and everything that is offered at the facility. When there used to be parties the public works team would have to help move everything from the lobby to host a large party and now, they don't have to. The employees can easily move things around a bit and set up for the event. She thinks that the town Christmas party had around two hundred people and that may be what that side of the lobby can hold. She illustrated the set up that the coaches' clinic had and how nothing was interfering with anything. She mentioned that the lobby and gym area would be painted to get rid of the blue color so it's more of a neutral area especially for princess parties. She showed pictures of children's parties that have taken place at the recreation center and there have been more events booked now that there is the space. She mentioned that Travis Hartman (Public Works) found a company in Jerome that installs lights outside of buildings and so he got a quote for the recreation center. The company is Vivid Lights, and they will hopefully be installing them. The lights are programable through a phone, each specific light bulb can be programmed, and the lights can be matched to a theme. The pool continues to have limited hours because there are only three lifeguards on staff, she hopes that in April there will be somebody who can train everybody to get them all certified. This hopefully will allow for an extension of the hours the pool can be open, there have been pool parties booked and lifeguards have been available. Jeff Young (Jackpot Advisory Board member) asked what color the lobby would be painted. Mrs. Marquez stated that it would be a light gray and more décor would be added. She introduced Laura Cortez, who is the new lead and will be taking a few roles at the facility, while Mrs. Marquez oversees it from the administration building. Ms. Cortez will be the main person at the facility. Chairperson Monica Burt thanked Mrs. Marquez and stated that the visuals were awesome.

Ms. Cortez commented that in the last three months the recreation center has made one thousand six hundred and seventy dollars, and she hopes the facility will make more. There are new machines and there is more space in the gym. Chairperson Burt asked if there are numbers in order to see if there are more people using the facility. Ms. Cortez stated that she believes so, maybe even ten more people. There are more people in the morning and it's getting busier in the night, people are arriving right at opening time. She commented that she will have numbers for the board at the next meeting. Chairperson Burt thanked Ms. Cortez and commented that she liked all the pictures and improvements Mrs. Marquez presented. Mrs. Marquez stated that images are always best especially for others to see all the work and progress of a place being gutted. Chairperson Burt stated that it should be posted on Facebook to invite people to check it out. Mrs. Marquez commented that she has updated the Google page with all the current pictures, and she's posted the gym occasionally and party set ups on Facebook, but there is still a lot that needs doing. Chairperson Burt stated that she thinks the town needs to know there are great things going on at the recreation center, there are great improvements, and some neat things coming up. She is excited for the lights.

JACKPOT PUBLIC WORKS

NON-ACTION ITEM

1. Public Works water, sewer, landfill, streets, and operations update.

Gustavo Estrada (Jackpot Public Works lead) commented that Raft River helped them install many streetlights in town (new lights that will project onto the soccer field, and they will be on timers, lights at the basketball court are mounted and power will be ran to it), they have fenced a section of the horseshoe pits, and the rest will be eliminated. It will be enclosed and safer for people and children. They have been working on the lead and copper inventory, he just needs to verify a few spots and he'll be able to send the reports to the state. He commented that the town should be good and there most likely won't be any lead or copper because he isn't noticing any issues because most of the stuff is galvanized or pvc. The rail from Poker Street to the Four Jacks has been fixed and so has the fence on the other side because people have broken them with beer bottles, or they have kicked them. He commented that Raft River installed a generator at the administrative offices, so when there isn't any power the office will still have power. Chairperson Monica Burt thanked him for all the information and especially the lighting. Monique Gollihar (Jackpot Advisory Board member) mentioned that the lights are good because people would use their vehicle lights to shine them on the basketball court. Mr. Estrada commented that they will now have plenty of light now.

JACKPOT FIRE/AMBULANCE/SAFETY

1. Jackpot Fire Department operations update.

2. Jackpot Ambulance operations update.

Shelly Hester (Fire/Ambulance) apologized that the crew wasn't in attendance because they just returned from a call, and they are busy getting their paperwork done. The fire department and ambulance have been busy with training and calls. She doesn't have the exact numbers from Elko because she had them stop sending them to her, but she can start requesting them again. Chairperson Monica Burt and Jeff Young (Jackpot Advisory Board member) both asked that Mrs. Hester ask for numbers again. Chairperson Burt asked if the ambulance department had any needs because the budget meeting will be coming up and she hopes that any needs were relayed to Shawn Burt (Jackpot superintendent). Mrs. Hester stated that more personnel.

The town clerk mentioned that Teresa Hugill (Jackpot Advisory Board member) was online, and she suggested that there be a grand re-opening of the recreation center. Chairperson Burt stated that she liked that and asked if they would like to wait until the lights are installed to have a grand re-opening party. Betty Marquez (Jackpot recreation center) stated that there are several events coming up, 4th of July can be done there instead of the park since the fireworks are right over to the left side. Chairperson Burt stated that if the town does the Jackpot clean up it could end up at the recreation center instead of the park especially if there happens to be a funnel cloud. This will be some time in May. Brent Fleshman (Golf Course) mentioned that Jackpot is a member of the Chamber of Commerce, and they could hold a ribbon cutting which brings in a lot of people. Mrs. Marquez commented that she had many plates and supplies left over from previous parties that could be used. It would just be the food cost. Mike Christensen (Raft River) stated that they could provide burgers and hotdogs. Mrs. Marquez stated that she would just need a date and time in order to have the tables set up and balloons blown up. Chairperson Burt stated that at April's meeting they could finalize the date for the cleanup, and they will need to get with the school to see what day is good for them.

3. Elko County Sheriff's operations update.

No Comments.

**CORRESPONDENCE REPORT AND OTHER ITEMS OF DISCUSSION:
NON-ACTION ITEM**

1. Discussion and consideration of received correspondence.

No items.

**CONSENT AGENDA
ACTION ITEM**

All matters listed under the consent agenda are considered routine and may be acted upon by the commission with one action without extensive discussion. Any member of the commission or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.

Approval of Minutes – DRAFT Jackpot Advisory Board February 20, 2024
(This material is available upon request.)

Next Meeting Date – April 11, 2024

Chairperson Monica Burt stated that there wouldn't be a meeting on the fourth Tuesday of the month because board members will be absent. She mentioned that on April 11th the meeting would be starting at 4pm because Elko employees will be in attendance to go over the town's budget. She asks that board members be present for it.

Motion: Jeff Young moved to accept the minutes and the next meeting date, seconded by Monique Gollihar. Motion passed.

VOTE:

Aye:	Monica Burt
	Monique Gollihar
	Teresa Hugill (Zoom)
	Jeff Young
Nay:	
Absent:	
Abstain:	

**ADVISORY BOARD MEMBERS AND STAFF COMMENTS:
NON ACTION ITEM**

This time is devoted to comments by Advisory Board Members and/or Staff for general information or update purposes. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

Maria Salas (Jackpot Town Clerk) stated that the town would be getting polling stations for the elections.

The board needs to decide if they want the polling stations for election day or early voting also. The reason for this is because the polling stations are programmed accordingly, once this is decided Jessica (Elko County) will be informed. There will also be a need for poll workers. The poll workers will need to attend mandatory training in Elko on April 25th (Thursday) or April 26th (Friday) from 9am-1pm. Chairperson Monica Burt asked if the town would be providing transportation to the training. Shawn Burt (Jackpot superintendent) stated that yes there would be transportation. Chairperson Burt stated that she would volunteer. Monique Gollihar (Jackpot Advisory Board member) asked how many volunteers were needed. Ms. Salas stated that she hopes more than three, but it depends on if the board decides to have polling stations for early voting (May 25th-June 7th excluding Memorial Day.) It would be Monday through Friday 8am-6pm and Saturday's 10am-2pm. This would require at least two people or just election day (12 hour day and a deputy will be needed to take the ballots to Elko at the end of the day.) Chairperson Burt stated that voting day should be done because she's not sure people can arrange to be present the entire week. Mrs. Gollihar commented that she wouldn't like to commit to the early voting especially if there aren't enough people to do it. The clerk mentioned that some of the public works team have committed to doing it. Mr. Burt stated that it's not a volunteer position and that people will get paid to do this. People need to apply on the Elko County website. People need to be registered to vote and a resident of Jackpot, Nevada. People will also be paid to do the training in Elko and if there are enough people they will do the training in the town. He commented that during the time the polls are open, and if something happens and a worker can't attend there will be office staff who are trained to work the poll. It would just be better to have community members do it and for the staff to be backups. Mrs. Gollihar asked how long they had to decide, and the clerk stated that until the end of March. The clerk stated that people need to apply first on the elkocountynv.net website, select jobs, and it will say poll worker on the first page. The Elko clerk's office will then get ahold of those that applied to instruct them on what documents will be needed the day of training. Betty Marquez (Jackpot Admin) asked if the board only decides to do election day how many workers are needed, the clerk stated that two or possibly three. She mentioned that students could also do it, ages 16-18 with a permission slip from their parents and proof that their grades are good in school. The school will need to sign a document also. Jeff Young (Jackpot Advisory Board member) asked about how many people would be needed for the early voting process. Mrs. Gollihar and Chairperson Burt stated that it would have to be six days a week and the clerk commented that it would be good to have at least three people so there are breaks and at least two people are available. Chairperson Burt commented that it would be great to do the early voting if there are people to do it. Mrs. Gollihar mentioned that it should be advertised on Facebook to get poll workers so that early voting can be possible. The clerk commented that it can be advertised. Chairperson Burt stated that if there aren't enough people for early voting than mail in voting can be done for that and in-person voting can be done on election day. Chairperson Burt stated that she was excited to have a machine. The clerk commented that the staff in Elko is also excited, the buildings and grounds crew have already agreed to bring the machines to Jackpot.

Mr. Burt stated that there has been a lot that is being dealt with aside from what was shared. The process to award an engineering contracting firm for the WIIN Grant water study has started and has been awarded. The application process has started through NDEP for the new well and tank once the study has been complete. He mentioned that the town is roughly almost halfway through the masterplan for the airport project. It's looking well and BLM is involved in this, and everybody is working great. Things are going good on this.

He commented that with the ARPA funding that the town has he is trying to get pricing on how far five hundred thousand dollars will get him for the utilities, curb, and sidewalk on the new housing development. It depends on how long this is in order for the developer to put the homes to match the services. He thanked everybody for getting lists together for the developer and those have been turned in. There is still an ongoing list at the admin office for anybody else who is interested. The housing development is on hold until he gets the pricing for the utilities, curb, and sidewalk. They do need to have cost for utilities, and he has a map for that, but the map will most likely change as thing progress. He mentioned that he and some staff went to Elko on Monday and went over the town's preliminary tentative budget requests, so far there weren't any real concerns as far as the things put in the budget. In the past he increased line items and requested things, but there weren't many requests this year because as projects start there will need to be town funding. The town's budgets are sitting good and it's almost halfway through the fiscal year. There were additional requests for the fire station, and it also includes additional personnel because Brian Hugill (Jackpot Fire Chief) needs to cover more territory. He stated that other than this, departments didn't get increases across the board because the town will need to go after bonds or grants for the town matches. Everybody has been busy and there are a lot of good things happening this year. He thinks the staff is doing wonderful taking care of the town and everything going around. It's almost that time of the year when street cleaning will be done and assistance from residents is needed, getting vehicles off the road.

COMMENTS BY THE GENERAL PUBLIC:

NON ACTION ITEM

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No Comments.

ADJOURN

ACTION ITEM

Motion: Jeff Young moved to adjourn, seconded by Monique Gollihar. Motion passed.

VOTE:

Aye: Monica Burt
Monique Gollihar
Jeff Young
Teresa Hugill

Nay:

Absent:

Abstain:

The meeting adjourned at 7:11 pm.